

STANDING COMMITTEE ON PUBLIC ACCOUNTS
Wednesday, January 14, 2015

MINUTE NO. 29
10:04 a.m. – Māwawapiwin Room (Room 8)

1. **Present:** Danielle Chartier in the Chair and Members Glen Hart, Larry Doke, Paul Merriman, Warren Michelson, John Nilson*, Rob Norris, Randy Weekes and Trent Wotherspoon.

Substituting Members

John Nilson for Trent Wotherspoon (2:02 p.m. - 4:24 p.m. only)

Provincial Auditor's Office

Judy Ferguson, Acting Provincial Auditor
Angele Borys, Deputy Provincial Auditor and Chief Operating Officer
Kelly Deis, Deputy Provincial Auditor
Charlene Drotar, Principal
Linda Klassen, Principal
Kim Lowe, Principal
Heather Tomlin, Office Manager

Provincial Comptroller's Office

Terry Paton, Provincial Comptroller
Jane Borland, Manager, Financial Management

2. The Chair advised the committee that pursuant to Rule 142(2), the following report was deemed referred to the committee:

Provincial Auditor of Saskatchewan, Business and Financial Plan for the year ended March 31, 2016 (December 17, 2014)

3. The committee considered Chapter 32 (University of Regina – Procurement and Disposal Audits) of the *2013 Report of the Provincial Auditor (Volume 2)*. Ms. Ferguson and Mr. Deis of the Office of the Provincial Auditor provided an overview of the chapter.

The following Ministry of Advanced Education and University of Regina officials appeared before the committee and answered questions:

Witnesses

Ministry of Advanced Education

Louise Greenberg, Deputy Minister
Tammy Bloor Cavers, Assistant Deputy Minister, Sector Relations and Student Services
Dan Nameth, Director, Audit Services, Business Systems and Risk Management

University of Regina

Vianne Timmons, President and Vice-Chancellor
Dave Button, Vice-President, Administration
Dale Schoffer, Associate Vice-President, Financial Services
Nelson Wagner, Associate Vice-President, Facilities Management
Maureen Voss, Director, Financial Reporting
Jim Woytuik, Director, Supply Management Services
Dale Eisler, Senior Advisor, Government Relations

4. The committee concurred with recommendation 32-1 made at page 253 of Chapter 32 (University of Regina – Procurement and Disposal Audits) of the *2013 Report of the Provincial Auditor (Volume 2)* that the Board of Governors of the University of Regina approve the University's policies related to the procurement of goods and services. The committee noted that the University of Regina is making progress towards complying with the recommendation.
5. The committee concurred with recommendation 32-2 made at page 255 of Chapter 32 (University of Regina – Procurement and Disposal Audits) of the *2013 Report of the Provincial Auditor (Volume 2)* that the Board of Governors of the University of Regina comply with its policy framework by regularly reviewing and updating the University's procurement policies. The committee noted that the University of Regina has complied with the recommendation.
6. The committee concurred with recommendation 32-3 made at page 256 of Chapter 32 (University of Regina – Procurement and Disposal Audits) of the *2013 Report of the Provincial Auditor (Volume 2)* that the University of Regina implement policies and procedures to identify and address non-compliance with procurement policies. The committee noted that the University of Regina has complied with the recommendation.
7. The committee concurred with recommendation 32-4 made at page 257 of Chapter 32 (University of Regina – Procurement and Disposal Audits) of the *2013 Report of the Provincial Auditor (Volume 2)* that the Board of Governors of the University of Regina define its reporting needs regarding procurement activities including non-compliance with procurement policies. The committee noted that the University of Regina has complied with the recommendation.
8. The committee concurred with recommendation 32-5 made at page 259 of Chapter 32 (University of Regina – Procurement and Disposal Audits) of the *2013 Report of the Provincial Auditor (Volume 2)* that the University of Regina follow its policy requiring appropriate approval for the issuance of all purchasing cards. The committee noted that the University of Regina has complied with the recommendation.
9. The committee concurred with recommendation 32-6 made at page 260 of Chapter 32 (University of Regina – Procurement and Disposal Audits) of the *2013 Report of the Provincial Auditor (Volume 2)* that the University of Regina update its Purchasing Card Program Policy to prohibit the payment by purchasing card for legal or other professional services. The committee noted that the University of Regina has complied with the recommendation.
10. The committee concurred with recommendation 32-7 made at page 262 of Chapter 32 (University of Regina – Procurement and Disposal Audits) of the *2013 Report of the Provincial Auditor (Volume 2)* that the University of Regina follow its procurement policies to tender or obtain quotes for procurement of goods and services where required. The committee noted that the University of Regina has complied with the recommendation.
11. The committee concurred with recommendation 32-8 made at page 263 of Chapter 32 (University of Regina – Procurement and Disposal Audits) of the *2013 Report of the Provincial Auditor (Volume 2)* that the University of Regina require, as part of its procurement policies for single or sole sourcing the procurement of goods and services:
 - Adequate documentation to justify the decision to single or sole source
 - An appropriate authority to approve the decision to single or sole source
 - The identification and mitigation of conflicts of interest and conflicts of commitmentThe committee noted that the University of Regina has complied with the recommendation.

12. The committee concurred with recommendation 32-9 made at page 263 of Chapter 32 (University of Regina – Procurement and Disposal Audits) of the *2013 Report of the Provincial Auditor (Volume 2)* that the University of Regina make procurement decisions based on consideration of the entire project including the impact of using multiple contracts to manage the same vendor for the same project. The committee noted that the University of Regina is making progress towards complying with the recommendation.
13. The committee concurred with recommendation 32-10 made at page 263 of Chapter 32 (University of Regina – Procurement and Disposal Audits) of the *2013 Report of the Provincial Auditor (Volume 2)* that the University of Regina implement a process to coordinate the departments that procure goods and services, including construction, to efficiently manage procurement in accordance with the University's policies. The committee noted that the University of Regina is making progress towards complying with the recommendation.
14. The committee concurred with recommendation 32-11 made at page 264 of Chapter 32 (University of Regina – Procurement and Disposal Audits) of the *2013 Report of the Provincial Auditor (Volume 2)* that the University of Regina establish sufficient contract documentation requirements for the procurement of goods and services. The committee noted that the University of Regina is making progress towards complying with the recommendation.
15. The committee concurred with recommendation 32-12 made at page 266 of Chapter 32 (University of Regina – Procurement and Disposal Audits) of the *2013 Report of the Provincial Auditor (Volume 2)* that the Board of Governors of the University of Regina establish and document an appropriate signing authority policy for use when approving contracts, invoices, and payments to ensure the proper separation of duties. The committee noted that the University of Regina is making progress towards complying with the recommendation.
16. The committee concurred with recommendation 32-13 made at page 267 of Chapter 32 (University of Regina – Procurement and Disposal Audits) of the *2013 Report of the Provincial Auditor (Volume 2)* that the University of Regina document, in writing, its analysis and decisions for the awarding of all tenders and retain this documentation in accordance with its document retention policies. The committee noted that the University of Regina has complied with the recommendation.
17. The committee concurred with recommendation 32-14 made at page 272 of Chapter 32 (University of Regina – Procurement and Disposal Audits) of the *2013 Report of the Provincial Auditor (Volume 2)* that the University of Regina update its disposal policy and procedures to clearly define the criteria for identifying assets for disposal and the authorizations required. The committee noted that the University of Regina is making progress towards complying with the recommendation.
18. The committee concurred with recommendation 32-15 made at page 273 of Chapter 32 (University of Regina – Procurement and Disposal Audits) of the *2013 Report of the Provincial Auditor (Volume 2)* that the University of Regina implement policies to identify and address non-compliance with disposal policies. The committee noted that the University of Regina has complied with the recommendation.
19. The committee concurred with recommendation 32-16 made at page 273 of Chapter 32 (University of Regina – Procurement and Disposal Audits) of the *2013 Report of the Provincial Auditor (Volume 2)* that the University of Regina define requirements for regular reporting to Executive and the Board of Governors regarding disposal of assets, including non-compliance with policies. The committee noted that the University of Regina is making progress towards complying with the recommendation.

20. The committee concurred with recommendation 32-17 made at page 275 of Chapter 32 (University of Regina – Procurement and Disposal Audits) of the *2013 Report of the Provincial Auditor (Volume 2)* that the University of Regina ensure that its computers are properly decommissioned before their disposal to prevent unauthorized access to University data. The committee noted that the University of Regina has complied with the recommendation.
21. The committee concurred with recommendation 32-18 made at page 276 of Chapter 32 (University of Regina – Procurement and Disposal Audits) of the *2013 Report of the Provincial Auditor (Volume 2)* that the University of Regina enter into written agreements with the charitable organizations to which it regularly donates assets and implement a process to confirm the donations are received. The committee noted that the University of Regina has complied with the recommendation.
22. The committee recessed from 11:29 a.m. until 11:40 a.m.
23. The committee considered the Office of the Provincial Auditor *Annual Report for the year ended March 31, 2014* and the *Business and Financial Plan for the year ended March 31, 2016*. Ms. Ferguson and Ms. Borys provided an overview of the reports and answered questions.
24. It was moved by Mr. Merriman:

That the 2015-2016 Estimates of the Office of the Provincial Auditor, Vote 28 - Provincial Auditor (PA01) be approved, as submitted, in the amount of \$8,063,000.

The question being put, it was agreed to.
25. It was moved by Mr. Merriman:

That the 2015-2016 Estimates of the Office of the Provincial Auditor, Vote 28 – Unforeseen Expenses (PA02) be approved, as submitted, in the amount of \$555,000.

The question being put, it was agreed to.
26. It was moved by Mr. Merriman:

That the 2015-2016 Estimates of the Office of the Provincial Auditor as approved be forwarded to the Speaker as Chair of the Board of Internal Economy, pursuant to section 10.1(4) of *The Provincial Auditor Act*.

The question being put, it was agreed to.
27. The committee concluded consideration of the Office of the Provincial Auditor *Annual Report for the year ended March 31, 2014* and the *Business and Financial Plan for the year ended March 31, 2016*.
28. The committee recessed from 12:39 p.m. until 2:02 p.m.
29. The committee considered Chapter 2 (Education) of the *2012 Report of the Provincial Auditor (Volume 1)* and Chapter 19 (Education – Grade 12 Graduation Rates) of the *2014 Report of the Provincial Auditor (Volume 1)*. Ms. Ferguson and Mr. Deis of the Office of the Provincial Auditor provided an overview of the chapters.

The following Ministry of Education and School Division officials appeared before the committee and answered questions:

Witnesses

Ministry of Education

Greg Miller, Acting Deputy Minister
Donna Johnson, Assistant Deputy Minister
Clint Repski, Acting Assistant Deputy Minister
Lynn Allan, Executive Director, Early Years
Gerry Craswell, Executive Director, Information Management & Support
Angela Chobanik, Executive Director, Education Funding
Sheldon Ramstead, Executive Director, Infrastructure
Robert Spelliscy, Executive Director, Corporate Services
Brett Waytuck, Executive Director, Student Achievement and Supports
Doug Schell, Director of Financial Analysis and Report Unit, Education Funding

Chinook School Division

Rod Quintin, Chief Financial Officer

Good Spirit School Division

Dwayne Reeve, Director of Education

Prairie Valley School Division

Ben Grebinski, Director of Education
Naomi Mellor, Chief Financial Officer
Sharon Bender, Supervisor of Transportation

Prince Albert Roman Catholic Separate School Division

Calvin Martin, Chief Financial Officer

St. Paul's Roman Catholic Separate School Division

Joel Lloyd, Chief Financial Officer
Laurier Langlois, Manager Corporate Services

30. The committee concurred with recommendation 2-1 made at page 36 of Chapter 2 (Grade 12 Graduation Rates) of the *2012 Report of the Provincial Auditor (Volume 1)* that the Ministry of Education use its legislated authority to direct school divisions toward improved Grade 12 graduation rates. The committee noted that the Ministry of Education is making progress towards complying with the recommendation.
31. The committee concurred with recommendation 2-2 made at page 37 of Chapter 2 (Grade 12 Graduation Rates) of the *2012 Report of the Provincial Auditor (Volume 1)* that the Ministry of Education clearly state what should be measured and how it should be measured to assess student progress/achievements that significantly contribute to successful Grade 12 graduation. The committee noted that the Ministry of Education is making progress towards complying with the recommendation.
32. The committee concurred with recommendation 2-3 made at page 37 of Chapter 2 (Grade 12 Graduation Rates) of the *2012 Report of the Provincial Auditor (Volume 1)* that the Ministry of Education set short and long-term targets for increasing Grade 12 graduation rates. The committee noted that the Ministry of Education is making progress towards complying with the recommendation.
33. The committee concurred with recommendation 2-4 made at page 38 of Chapter 2 (Grade 12 Graduation Rates) of the *2012 Report of the Provincial Auditor (Volume 1)* that the Ministry of Education identify practical, key strategies that have proven effective in Saskatchewan and other

jurisdictions to strengthen student achievement and increase Grade 12 graduation rates. The committee noted that the Ministry of Education is making progress towards complying with the recommendation.

34. The committee concurred with recommendation 2-5 made at page 40 of Chapter 2 (Grade 12 Graduation Rates) of the *2012 Report of the Provincial Auditor (Volume 1)* that the Ministry of Education direct school divisions to use key effective strategies (once identified by the Ministry) that have proven practical for overcoming the most significant risks of school divisions affecting student achievement and for increasing Grade 12 graduation rates. The committee noted that the Ministry of Education is making progress towards complying with the recommendation.
35. The committee concurred with recommendation 2-6 made at page 40 of Chapter 2 (Grade 12 Graduation Rates) of the *2012 Report of the Provincial Auditor (Volume 1)* that the Ministry of Education review each school division's Continuous Improvement Plan and assess its planned use of key effective strategies before approving the school division's budget for the related school year. The committee noted that the Ministry of Education is making progress towards complying with the recommendation.
36. The committee concurred with recommendation 2-7 made at page 41 of Chapter 2 (Grade 12 Graduation Rates) of the *2012 Report of the Provincial Auditor (Volume 1)* that the Ministry of Education review each school division's Continuous Improvement Plan and assess if it is achieving its planned outcomes. The committee noted that the Ministry of Education is making progress towards complying with the recommendation.
37. The committee concurred with recommendation 2-8 made at page 42 of Chapter 2 (Grade 12 Graduation Rates) of the *2012 Report of the Provincial Auditor (Volume 1)* that the Ministry of Education require school divisions to report critical risks limiting student achievement and that the Ministry analyze provincial progress in reducing critical risks. The committee noted that the Ministry of Education is making progress towards complying with the recommendation.
38. The committee concurred with recommendation 2-9 made at page 42 of Chapter 2 (Grade 12 Graduation Rates) of the *2012 Report of the Provincial Auditor (Volume 1)* that the Ministry of Education analyze and report whether school divisions use key effective strategies that could influence Grade 12 graduation rates. The committee noted that the Ministry of Education is making progress towards complying with the recommendation.
39. The committee concurred with recommendation 2-10 made at page 45 of Chapter 2 (Grade 12 Graduation Rates) of the *2012 Report of the Provincial Auditor (Volume 1)* that the Ministry of Education publicly report the major reasons for differences in the graduation rates of all school divisions and schools. The committee noted that the Ministry of Education is making progress towards complying with the recommendation.
40. The committee concluded consideration of Chapter 19 (Education – Grade 12 Graduation Rates) of the *2014 Report of the Provincial Auditor (Volume 1)*.
41. The committee resumed consideration of Chapter 8 (Capital Asset Planning for Schools) of the *2013 Report of the Provincial Auditor (Volume 1)*.

The following Ministry of Education and School Division officials appeared before the committee and answered questions:

Witnesses

Ministry of Education

Greg Miller, Acting Deputy Minister
Donna Johnson, Assistant Deputy Minister
Clint Repski, Acting Assistant Deputy Minister
Lynn Allan, Executive Director, Early Years
Gerry Craswell, Executive Director, Information Management & Support
Angela Chobanik, Executive Director, Education Funding
Sheldon Ramstead, Executive Director, Infrastructure
Robert Spelliscy, Executive Director, Corporate Services
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Prince Albert Roman Catholic Separate School Division

Calvin Martin, Chief Financial Officer

St. Paul's Roman Catholic Separate School Division

Joel Lloyd, Chief Financial Officer
Laurier Langlois, Manager Corporate Services

42. The committee concurred with recommendation 8-1 made at page 77 of Chapter 8 (Capital Asset Planning for Schools) of the *2013 Report of the Provincial Auditor (Volume 1)* that the Ministry of Education develop and use a capital asset strategy that coordinates overall capital needs for schools in the provincial Pre-Kindergarten to Grade 12 system. The committee noted that the Ministry of Education is making progress towards complying with the recommendation.
43. The committee concurred with recommendation 8-2 made at page 78 of Chapter 8 (Capital Asset Planning for Schools) of the *2013 Report of the Provincial Auditor (Volume 1)* that the Ministry of Education formally review, update, and communicate its capital asset policies (including Funding Guidelines) for the provincial Pre-Kindergarten to Grade 12 system on a timely basis. The committee noted that the Ministry of Education is making progress towards complying with the recommendation.
44. The committee concurred with recommendation 8-3 made at page 78 of Chapter 8 (Capital Asset Planning for Schools) of the *2013 Report of the Provincial Auditor (Volume 1)* that the Ministry of Education formally review, update and communicate the process for the prioritization of provincial Pre-Kindergarten to Grade 12 system capital assets. The committee noted that the Ministry of Education is making progress towards complying with the recommendation.
45. The committee concurred with recommendation 8-4 made at page 80 of Chapter 8 (Capital Asset Planning for Schools) of the *2013 Report of the Provincial Auditor (Volume 1)* that the Ministry of Education use accurate and complete capital asset information for each school division to determine overall current and long-term capital asset needs of the provincial Pre-Kindergarten to Grade 12 system. The committee noted that the Ministry of Education is making progress towards complying with the recommendation.

46. The committee concurred with recommendation 8-5 made at page 80 of Chapter 8 (Capital Asset Planning for Schools) of the *2013 Report of the Provincial Auditor (Volume 1)* that the Ministry of Education assess both capital and non-capital alternatives to address identified capital asset needs across the provincial Pre-Kindergarten to Grade 12 system. The committee noted that the Ministry of Education is making progress towards complying with the recommendation.
47. The committee concurred with recommendation 8-6 made at page 81 of Chapter 8 (Capital Asset Planning for Schools) of the *2013 Report of the Provincial Auditor (Volume 1)* that the Ministry of Education consistently prioritize all capital projects across the provincial Pre-Kindergarten to Grade 12 system and track all capital projects of school divisions. The committee noted that the Ministry of Education has complied with the recommendation.
48. The committee concurred with recommendation 8-7 made at page 82 of Chapter 8 (Capital Asset Planning for Schools) of the *2013 Report of the Provincial Auditor (Volume 1)* that the Ministry of Education select the method of financing for capital projects of school divisions based on analysis of capital financing alternatives. The committee noted that the Ministry of Education has complied with the recommendation.
49. The committee concurred with recommendation 8-8 made at page 85 of Chapter 8 (Capital Asset Planning for Schools) of the *2013 Report of the Provincial Auditor (Volume 1)* that the Ministry of Education develop and implement measures and targets to monitor the success of its capital asset strategy across the provincial Pre-Kindergarten to Grade 12 system. The committee noted that the Ministry of Education is making progress towards complying with the recommendation.
50. The committee considered Chapter 36 (Transporting Students Safely) of the *2012 Report of the Provincial Auditor (Volume 2)* and Chapter 44 (Education - Transporting Students Safely) of the *2014 Report of the Provincial Auditor (Volume 2)*. Ms. Ferguson and Mr. Deis of the Office of the Provincial Auditor provided an overview of the chapter.

The following Ministry of Education and School Division officials appeared before the committee and answered questions:

Witnesses

Ministry of Education

Greg Miller, Acting Deputy Minister
Donna Johnson, Assistant Deputy Minister
Clint Repski, Acting Assistant Deputy Minister
Lynn Allan, Executive Director, Early Years
Gerry Craswell, Executive Director, Information Management & Support
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Prince Albert Roman Catholic Separate School Division
Calvin Martin, Chief Financial Officer
St. Paul's Roman Catholic Separate School Division
Joel Lloyd, Chief Financial Officer
Laurier Langlois, Manager Corporate Services

51. The committee concurred with recommendation 36-1 made at page 318 of Chapter 36 (Transporting Students Safely) of the *2012 Report of the Provincial Auditor (Volume 2)* that the Ministry of Education provide school boards with a summary of current legislation related to transporting students and request that each School Board review reports showing that its school division complies with legislated transportation requirements. The committee noted that the Ministry of Education is making progress towards complying with the recommendation.
52. The committee concurred with recommendation 36-2 made at page 321 of Chapter 36 (Transporting Students Safely) of the *2012 Report of the Provincial Auditor (Volume 2)* that the Ministry of Education work with school divisions to identify key risks to safe student transportation and cost-effective options for managing those risks. The committee noted that the Ministry of Education is making progress towards complying with the recommendation.
53. The committee concurred with recommendation 36-3 made at page 321 of Chapter 36 (Transporting Students Safely) of the *2012 Report of the Provincial Auditor (Volume 2)* that the Ministry of Education require school divisions to report to their school boards the strategies they use to reduce risks related to vehicle condition, driver competence, student behaviour, and collisions. The committee noted that the Ministry of Education is making progress towards complying with the recommendation.
54. The committee concurred with recommendation 36-4 made at page 321 of Chapter 36 (Transporting Students Safely) of the *2012 Report of the Provincial Auditor (Volume 2)* that the Ministry of Education establish and provide guidance to school divisions about the distance for students to be transported to school including requesting school boards approve any exceptions to their school divisions' policies. The committee noted that the Ministry of Education is making progress towards complying with the recommendation.
55. The committee concurred with recommendation 36-5 made at page 322 of Chapter 36 (Transporting Students Safely) of the *2012 Report of the Provincial Auditor (Volume 2)* that the Ministry of Education work with school divisions to identify relevant student transportation performance information that should be reported to school boards quarterly and annually to help them supervise student transportation. The committee noted that the Ministry of Education is making progress towards complying with the recommendation.
56. The committee concurred with recommendation 36-6 made at page 323 of Chapter 36 (Transporting Students Safely) of the *2012 Report of the Provincial Auditor (Volume 2)* that the Ministry of Education require school divisions that contract transportation services to obtain written reports from contractors outlining how the contractor complies with legislated requirements for safe student transportation. The committee noted that the Ministry of Education has complied with the recommendation.
57. The committee concurred with recommendation 36-7 made at page 323 of Chapter 36 (Transporting Students Safely) of the *2012 Report of the Provincial Auditor (Volume 2)* that the Ministry of Education provide guidance to school divisions for consistent, written, and timely processes to track

and resolve complaints about safe student transportation. The committee noted that the Ministry of Education is making progress towards complying with the recommendation.

58. The committee concurred with recommendation 36-8 made at page 323 of Chapter 36 (Transporting Students Safely) of the *2012 Report of the Provincial Auditor (Volume 2)* that the Ministry of Education require school divisions to provide school boards and the Ministry with written reports about outstanding risks and unresolved complaints. The committee noted that the Ministry of Education is making progress towards complying with the recommendation.

59. The committee concurred with recommendation 36-9 made at page 324 of Chapter 36 (Transporting Students Safely) of the *2012 Report of the Provincial Auditor (Volume 2)* that Prairie Valley School Division No. 208 document student participation in timely bus evacuation drills and driver identified evacuation risks. The committee noted that Prairie Valley School Division has complied with the recommendation.

60. The committee concurred with recommendation 36-10 made at page 324 of Chapter 36 (Transporting Students Safely) of the *2012 Report of the Provincial Auditor (Volume 2)* that Northwest School Division No. 203:

- Reference all relevant legislation within its busing contracts to align its transportation requirements with legislation and regulations
- Provide school bus drivers annually with legislated requirements to transport students safely

The committee noted that Northwest School Division is making progress towards complying with the recommendation.

61. The committee concurred with recommendation 36-11 made at page 324 of Chapter 36 (Transporting Students Safely) of the *2012 Report of the Provincial Auditor (Volume 2)* that Chinook School Division No. 211:

- Reference all relevant legislation within its busing contracts to align its transportation requirements with legislation and regulations
- Define what is expected of contractors that provide student transportation services, including required reports
- Implement a driver appraisal process
- Document complaints about student transportation and how the complaints were resolved

The committee noted that Chinook School Division is making progress towards complying with the recommendation.

62. The committee concurred with recommendation 36-12 made at page 324 of Chapter 36 (Transporting Students Safely) of the *2012 Report of the Provincial Auditor (Volume 2)* that Good Spirit School Division No. 204:

- Provide school bus drivers annually with legislated requirements to transport students safely
- Implement a driver appraisal process
- Document student participation in timely bus evacuation drills and driver identified evacuation risks
- Document complaints about student transportation and how the complaints were resolved

The committee noted that Good Spirit School Division is making progress towards complying with the recommendation.

63. The committee concurred with recommendation 36-13 made at page 325 of Chapter 36 (Transporting Students Safely) of the *2012 Report of the Provincial Auditor (Volume 2)* that Prince Albert Catholic Separate School Division No. 6:

- Reference all relevant legislation within its busing contracts to align its transportation requirements with legislation and regulations
- Define expectations and reporting requirements with contractors
- Implement processes to monitor its contractors driver appraisal process
- Implement processes to monitor its contractor's vehicle maintenance processes
- Implement processes to monitor its contractor's bus evacuation processes
- Periodically report to its board regarding the performance of student transportation
- Document complaints about student transportation and how the complaints were resolved

The committee noted that Prince Albert Catholic Separate School Division No. 6 is making progress towards complying with the recommendation.

64. The committee concurred with recommendation 36-14 made at page 325 of Chapter 36 (Transporting Students Safely) of the *2012 Report of the Provincial Auditor (Volume 2)* that St. Paul's School Roman Catholic Separate Division No. 20:

- Reference all relevant legislation within its busing contracts to align its transportation requirements with legislation and regulations
- Define expectations and reporting requirements with contractors
- Implement processes to monitor its contractors driver appraisal process
- Implement processes to monitor its contractor's vehicle maintenance processes
- Implement processes to monitor its contractor's bus evacuation processes
- Periodically report to its board regarding the performance of student transportation
- Document complaints about student transportation and how the complaints were resolved

The committee noted that St. Paul's School Roman Catholic Separate Division No. 20 is making progress towards complying with the recommendation.

65. The committee concluded consideration of Chapter 44 (Education – Transporting Students Safely) of the *2014 Report of the Provincial Auditor (Volume 2)*.

66. It was moved by Mr. Norris:

That this committee do now adjourn.

The question being put, it was agreed to.

67. The committee adjourned at 4:24 p.m. until January 15, 2014 at 9:00 a.m.

Kathy Burianyk
Committee Clerk

Danielle Chartier
Committee Chair