

Status Update

October 11, 2023

Chapter 21, Saskatchewan Research Council – Purchasing Goods and Services, 2023 Report – Volume 1

Recommendation and Status at Time of Audit (Indicate whether new or outstanding)	Page	Current Status (implemented, partially implemented, not implemented)	Actions Taken to Implement Since PA Report	Planned Actions for Implementation	Timeline for Implementation
<p>Outstanding:</p> <p>We recommended the Saskatchewan Research Council establish expectations about when and how to communicate results of tenders for purchases with suppliers.</p> <p>Status - Partially Implemented</p>	204	Implemented	Purchasing standard operating procedures (SOPs) were updated to include stated timelines on issuing letters of intent and letters of regrets to bidders.		
<p>Outstanding:</p> <p>We recommend Saskatchewan Research Council establish guidance on setting the amount of time to allow suppliers to respond to tenders.</p> <p>Status – Not Implemented</p>	205	Implemented	Guidance on tendering timelines added to Purchasing SOPs.		

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<p>Outstanding:</p> <p>We recommend Saskatchewan Research Council monitor the continued appropriateness of individual transaction limits on purchasing cards when approving temporary changes to dollar value limits for special circumstances.</p> <p>Status – Partially Implemented</p>	207	Implemented	Purchasing Card administrators review extended limits on a regular basis. Follow up is done with any card holders who have extended limits to ensure transactions are processed and temporary limit increases can be reduced.		
<p>Outstanding:</p> <p>We recommend Saskatchewan Research Council establish a formal process to assess and track supplier performance.</p> <p>Status – Not Implemented</p>	207	Implemented	Purchasing team implemented email surveys of project leaders to answer key questions related to supplier performance. Feedback is reviewed and documentation is maintained for future consideration.		