

**MINUTES OF MEETING #1/22**  
**BOARD OF INTERNAL ECONOMY**  
**January 18, 2022 - 9:00 a.m.**  
**Legislative Chamber, Legislative Building**

---

**Present:**      **Members of the Board of Internal Economy**

Hon. Randy Weekes, Chair  
Hon. Everett Hindley  
Alana Ross  
Terry Dennis  
Carla Beck  
Vicki Mowat

**Absent:**

Hon. Jeremy Harrison

**Staff**

Sheila Sterling – Secretary to the Board  
Twyla Wilson, Staff Speaker's Office

**Officials in Attendance**

**Legislative Assembly Service**

Gregory Putz, Clerk of the Legislative Assembly  
Dawn Court, Executive Director of Member & Corporate Services  
Cindy Hingley, Executive Director, Corporate Projects & Financial Services

*To maintain physical distancing and to abide by the Covid-19 rules and protocols other Managers from the LAS were available for questions as needed.*

Sonya Leib, Acting Director of Financial Services  
Kenneth Ring, Law Clerk and Parliamentary Counsel  
Iris Lang, Deputy Clerk of the Legislative Assembly  
Terry Quinn, Sergeant-At- Arms  
Krista Halayka, Principal Director Member Services  
Hanna Ly, Principal Director Human Resources  
Darcy Hislop, Principal Director IT, Communication and Technology Services  
Sarah Wood, Manager Parliamentary Education and Heritage  
Melissa Bennett, Legislative Librarian

**Office of the Conflict of Interest Commissioner and Registrar of Lobbyists**

Maurice Herauf, Conflict of Interest Commissioner and Lobbyist Registrar  
Saundra Arberry, Deputy Registrar of Lobbyist and Executive Operations Officer

**Office of the Ombudsman**

Mary McFadyen, Ombudsman and Public Interest Disclosure Commissioner  
Andrea Smandych, Director of Corporate Service

**Office of the Chief Electoral Officer**

Michael Boda, Chief Electoral Officer  
Jennifer Colin, Deputy CEO for Corp. Service, Electoral Finances  
Aaron Thompson, Director of Finance  
Jeff Kress, Deputy CEO in charge of Electoral Operations

**Office of the Information and Privacy Commissioner**

Ron Kruzeniski, Information and Privacy Commissioner  
Pam Scott, Executive Director of Corporate Services  
Dianne Aldridge, Executive Director of Compliance  
Tristan Hungle, Manager of Administration

**Office of the Advocate for Children and Youth**

Lisa Broda, Advocate for Children and Youth  
Leeann Palmer, Deputy Advocate

Meeting called to order at 9:01a.m.

**AGENDA** Moved by Ms. Beck and seconded by Mr. Dennis, that the proposed Agenda for meeting 1/22 be adopted as presented.

The question being put, it was agreed to. Minute # 2231

**MINUTES** Moved by Ms. Beck, and seconded by Mr. Dennis, that the Minutes from Meeting 1/20 be approved.

The question being put, it was agreed to. Minute # 2232

**TABLING ITEMS:**

The Chair tabled Items 1 – 24

**ITEM 1:** **Tabling Item:** Tabling of the Legislative Assembly Service Mid-Year Report on Progress for April 01 – Sept. 30, 2020

**ITEM 2:** **Tabling Item:** Tabling of the Legislative Assembly Service Year-End Report on Progress for April 01, 2020 – March 30, 2021

**ITEM 3:** **Tabling Item:** Tabling of the 3<sup>rd</sup> and 4<sup>th</sup> Quarter Financial Report 2020-2021 for the Legislative Assembly Service

- ITEM 4:**     **Tabling Item:** Tabling of the updated Human Resource and Financial Management Policy for the Legislative Assembly Service
- ITEM 5:**     **Tabling Item:** Tabling of the Legislative Assembly Service 1<sup>st</sup> and 2<sup>nd</sup> Quarter Financial Report for 2021-2022
- ITEM 6:**     **Tabling Item:** Tabling of the Legislative Assembly Service Mid-Year Report on Progress for April 01 – September 30, 2021
- ITEM 7:**     **Tabling Item:** Tabling of the updated Human Resource and Financial Management Policy for the Chief Electoral Officer, Elections Saskatchewan
- ITEM 8:**     **Tabling Item:** Tabling of the Chief Electoral Officer, Elections Saskatchewan 3<sup>rd</sup> and 4<sup>th</sup> Quarter Financial Report 2020-2021
- ITEM 9:**     **Tabling Item:** Tabling of the Chief Electoral Officer, Elections Saskatchewan 1<sup>st</sup> and 2<sup>nd</sup> Quarter Financial Report for 2021-2022
- ITEM 10:**    **Tabling Item:** Tabling of the 4<sup>th</sup> Quarter Financial Report 2020-2021 for the Office of the Ombudsman and the Public Interest Disclosure Commissioner
- ITEM 11:**    **Tabling Item:** Tabling of the 1<sup>st</sup> and 2<sup>nd</sup> Quarter Financial Report 2021-2022 for the Office of the Ombudsman and the Public Interest Disclosure Commissioner
- ITEM 12:**    **Tabling Item:** Tabling of a letter from the Ombudsman and the Public Interest Disclosure Commissioner, regarding no amendments to the Human Resource and Financial Management Policy
- ITEM 13:**    **Tabling Item:** Tabling of the 4<sup>th</sup> Quarter Financial Report 2020-2021 for the Office of the Information and Privacy Commissioner
- ITEM 14:**    **Tabling Item:** Tabling of the 1<sup>st</sup> and 2<sup>nd</sup> Quarter Financial Report 2021-2022 for the Office of the Information and Privacy Commissioner
- ITEM 15:**    **Tabling Item:** Tabling of the updated Human Resource and Financial Management Policy for the Office of the Information and Privacy Commissioner
- ITEM 16:**    **Tabling Item:** Tabling of the 4<sup>th</sup> Quarter Financial Report 2020-2021 for the Office of the Advocate for Children and Youth

- ITEM 17:** **Tabling Item:** Tabling of the 1<sup>st</sup> and 2<sup>nd</sup> Quarter Financial Report 2021-2022 for the Office of the Advocate for Children and Youth
- ITEM 18:** **Tabling Items:** Tabling of the updated Human Resource and Financial Management Policy for the Office of the Advocate for Children and Youth
- ITEM 19:** **Tabling Items:** Tabling of the 4<sup>th</sup> Quarter Financial Report 2020-2021 for the Office of the Conflict of Interest Commissioner and the Lobbyist Registrar
- ITEM 20:** **Tabling Item:** Tabling of the 1<sup>st</sup> and 2<sup>nd</sup> Quarter Financial Report 2021- 2022 for the Office of the Conflict of Interest Commissioner and the Lobbyist Registrar
- ITEM 21:** **Tabling Item:** Tabling of updated Human Resource and Financial Management Policy for the Office of the Conflict of Interest Commissioner and the Lobbyist Registrar
- ITEM 22:** **Tabling Item:** Tabling of the Audit Letter from the Provincial Auditor to the Board of Internal Economy regarding the audit of the 2020-2021 fiscal year
- ITEM 23:** **Tabling Item:** Tabling of the Letter of Response from the Board of Internal Economy to the Provincial Auditor regarding the audit of the 2020-2021 fiscal year
- ITEM 24:** **Tabling Items:**
- a) MLA Accountability and Disclosure Reports for the year ended March 31<sup>st</sup>, 2021
  - b) Saskatchewan Party Caucus Audited Financial Statements for the Year ended March 31<sup>st</sup>, 2021
  - c) New Democratic Party Caucus Audited Financial Statements for the Year ended March 31<sup>st</sup>, 2021
  - d) Saskatchewan Party Caucus Audited Legislature Term Financial Statements for the Term ended October 25, 2020
  - e) New Democratic Party Caucus Audited Legislature Term Financial Statements for the Term ended October 25, 2020
- ITEM 25:** **Decision Item:** Review of the 2022-2023 Budget and motion to approve budgetary and statutory expenditures estimates for the Office of the Information and Privacy Commissioner
- Ron Kruzeniski, Information and Privacy Commissioner, with the assistance of Pam Scott, Executive Director of Corporate Services, Dianne Aldridge, Executive Director of Compliance and Tristan Hungle, Manager of Administration, presented his budget to the Board.

**ITEM 26:**     **Decision Item:** Review of the 2022-2023 Budget and motion to approve budgetary and statutory expenditure estimates for the Office of the Ombudsman and the Public Interest Disclosure Commissioner

Mary McFadyen, Ombudsman and Public Interest Disclosure Commissioner with the assistance of Ms. Andrea Smandych, Director of Corporate Services, presented her budget to the Board.

**ITEM 27:**     **Decision Items:**

a) Office of the Advocate for Children and Youth, Amendment to Estimates Display Mandate Statement.

b) Review of the 2022-2023 Budget and motion to approve budgetary and statutory expenditure estimates for the Office of the Advocate for Children and Youth

Lisa Broda, Advocate for Children and Youth with the assistance of Leeann Palmer, Deputy Advocate, presented her budget to the Board.

**ITEM 28:**     **Decision Item:** Review of the 2022-2023 Budget and motion to approve budgetary expenditure estimates for the Office of the Conflict of Interest Commissioner and the Office of the Lobbyist Registrar

Maurice Herauf, Conflict of Interest Commissioner and Lobbyist Registrar, with the assistance of Sandra Arberry, Deputy Registrar of Lobbyist and Executive Operations Officer, presented his budget to the Board.

**ITEM 29:**     **Table and Discussion Item:** The Chair tabled a document including *CEO Order 2021 – Assisted Telephone Voting* and associated correspondence from the Chief Electoral Officer, dated December 7, 2021, concerning the Athabasca by-election, in accordance with the advisory requirement of section 5.1(4) of *The Election Act, 1996*

**ITEM 30:**     **Decision Item:** Review of the 2022-2023 Budget and motion to approve statutory estimates for the Office of the Chief Electoral Officer, Elections Saskatchewan

Michael Boda, Chief Electoral Officer with the assistance of Jennifer Colin Deputy CEO for Corporate Service, Electoral Finance, and Jeff Kress, Deputy CEO in charge of Electoral Operations and Aaron Thompson, Director of Finance, presented his budget to the Board.

*The Board recessed for lunch from 12:00 p.m. to 1:00 p.m.*

**ITEM 31:**     **Decision Items:** Review of the 2022-2023 Budget for the Legislative Assembly Service

- a) **Decision Item:** Motion to Renew Refurbishment Asset and Replacement Fund
- b) **Decision Item:** Motion to approve Expenditure from the Refurbishment and Asset Replacement Fund for projects
- c) **Decision Item:** Motion to approve Budgetary and Statutory Expenditure Estimates and Revenue Estimates

Gregory Putz, Clerk of the Legislative Assembly, with the assistance of his Officials Dawn Court, Executive Director, Member and Corporate Services and Cindy Hingley, Executive Director of Corporate. Projects and Financial Services presented the Legislative Assembly Service Budget to the Board.

*To maintain physical distancing and to abide by the Covid-19 rules and protocols other mangers from the LAS were available for questions as needed*

Sonya Leib, Acting Director of Financial Services  
Kenneth Ring, Law Clerk and Parliamentary Counsel  
Iris Lang, Deputy Clerk of the Legislative Assembly  
Terry Quinn, Sergeant-At- Arms  
Krista Halayka, Principal Director Member Services  
Hanna Ly, Principal Director Human Resources  
Darcy Hislop, Principal Director IT, Communication and Technology  
Services Sarah Wood, Manager Parliamentary Education and Heritage  
Melissa Bennett, Legislative Librarian

Moved by Mr. Dennis and seconded by Ms. Mowat that the Board move in camera.

The Board continued in camera from 1:43 p.m. to 3:01 p.m.

**Motions to approve:**

**ITEM 25:**     **Decision Item:** Approval of the 2022-2023 Budget for the Office of the Information and Privacy Commissioner.

Moved by Ms. Mowat, and seconded by Ms. Ross:

That the 2022-2023 Expenditure Estimates for vote 055 – Information and Privacy Commissioner be approved in the amount of \$ 2,520,000 as follows:

Budgetary to be voted:	\$2,281,000
Statutory:	\$ 239,000

And further,

That such Estimates be forwarded to the Minister of Finance by the Chair.

The question being put, it was agreed to. Minute #2233

**ITEM 26: Decision Item:** Approval of the 2022-2023 Budget for the Office of the Ombudsman and the Public Interest Disclosure Commissioner

Moved by Mr. Hindley and seconded by Ms. Mowat:

That the 2022-2023 Expenditure Estimates for Vote 056 – Ombudsman and Public Interest Disclosure Commissioner be approved in the amount of \$4,452,000 as follows:

Budgetary to be voted: \$ 4,213,000

Statutory: \$ 239,000

And further,

That such Estimates be forwarded to the Minister of Finance by the Chair.

The question being put, it was agreed to. Minute # 2234

**ITEM 27: Decision Item:**  
c) Office of the Advocate for Children and Youth, Amendment to Estimates Display Mandate Statement.

Moved by Ms. Beck and seconded by Mr. Dennis:

That the mandate statement for the Advocate for Children and Youth (Vote 076) that is displayed in the Main Estimates document be amended to read as follows:

**Advocate for Children and Youth (Vote 076)**

The mandate of the Advocate for Children and Youth is to promote the interests of, and act as a voice for, children and youth receiving services from a government ministry, agency, or publicly funded health entity to ensure their rights are respected and valued in the legislation, policy, and practice.

**Advocate for Children and Youth (Sub vote CA01)**

*Objective*

To work toward the best possible systemic outcomes for children and youth through recommendations for improvements to government programs and services for children and ensuring the rights, well-being and perspectives of young people are respected, valued, and supported.

The question being put, it was agreed to. Minute # 2235

**b) Decision Item:** Approval of the 2022-2023 Budget for the Office of the Advocate for Children and Youth.

Moved by Mr. Dennis, and seconded by Ms. Mowat:

That the 2022-2023 Expenditure Estimates for Vote 076 – Advocate for Children and Youth be approved in the amount of \$2,978,000 as follows:

Budgetary to be voted:	\$2,739,000
Statutory:	\$ 239,000

And further,

That such Estimates be forwarded to the Minister of Finance by the Chair

The question being put, it was agreed to. Minute # 2236

**Item 28:** **Decision Item:** Approval of the 2022-2023 Budget for the Office of the Conflict of Interest Commissioner and the Office of the Lobbyist Registrar.

Moved by Ms. Ross, and seconded by Ms. Mowat:

That the 2022-2023 Expenditure Estimates for Vote 057 – Conflict of Interest Commissioner and Registrar of Lobbyist be approved in the amount of \$596,000 as follows:

Budgetary to be voted:	\$596,000
------------------------	-----------

And further,

That such Estimates be forwarded to the Minister of Finance by the Chair.

The question being put, it was agreed to. Minute # 2237

**ITEM 30:** **Decision Item:** Approval of the 2022-2023 Budget for the Office of the Chief Electoral Officer, Elections Saskatchewan.

Moved by Ms. Mowat, and seconded by Mr. Hindley:

That the 2022-2023 Expenditure Estimates for Vote 034 – Chief Electoral Officer be approved in the amount of \$ 5,546,000 as follows:

Statutory:	\$ 5,546,000
------------	--------------

And further,

That such Estimates be forwarded to the Minister of Finance by the Chair.

The question being, put it was agreed to. Minute # 2238



**ITEM 31: Decision Items:** Review of the 2022-2023 Budget for the Legislative Assembly Service

- a) **Decision Item:** Motion to Renew Refurbishment Asset and Replacement Fund  
Moved by Mr. Hindley and seconded by Ms. Beck:

That the Board renew Refurbishment and Asset Replacement Fund (RARF) for another five-year term ending March 31, 2027, at a value of \$350,000 per fiscal year.

The question being put, it was agreed to. Minute # 2239

- b) **Decision Item:** Motion to approve Expenditure from the Refurbishment and Asset Replacement Fund for projects

Moved by Ms. Beck and seconded by Ms. Ross:

That, for the 2022-23 fiscal year, the following Refurbishment and Asset Replacement Fund projects be approved:

Research new IT infrastructure to enhance LAS services and processes	\$150,000
Optimize LAS IT hardware and software	\$125,000
Conserve and digitize rare items in the Legislative Library collection	\$75,000

For a total amount of \$350,000

The question being put, it was agreed to. Minute # 2240

- c) **Decision Item:** Motion to approve Budgetary and Statutory Expenditure Estimates and Revenue Estimates

Moved by Mr. Dennis and seconded by Ms. Beck:

That the 2022-23 Expenditure Estimates for Vote 021 – Legislative Assembly, be approved in the amount of \$30,026,000 as follows:

Budgetary to be voted:	\$10,657,000
Statutory:	\$19,369,000

That the 2022-23 Revenue Estimates for Vote 021 – Legislative Assembly be approved in the amount of \$10,000 as follows:

Revenue to be voted:	\$10,000
----------------------	----------

And further,

That such Estimates be forwarded to the Minister of Finance by the Chair.

The question being put, it was agreed to.

Minute #2241

**ITEM 32:** Other Business – Supplementary Estimate by-election, CEO

Moved by Ms. Mowat and seconded by Ms. Ross:

That additional funding for Vote 034 – Chief Electoral Officer be approved for the 2021-22 fiscal year in the amount of \$452,000

And further,

That the said amount be transmitted by the Chair to the Minister of Finance for Approval as a Supplementary Estimate by January 25, 2022.

The question being put, it was agreed to.

Minute # 2242

Moved by Mr. Dennis that the Board adjourn to the call of the Chair.

The Board adjourned at 3:10 p