

# **MINUTES OF MEETING #5/16 BOARD OF INTERNAL ECONOMY**

**October 04, 2016  
1:00 pm**

**Room 8, Legislative Building**

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**Present: Members of the Board of Internal Economy**

Hon. Corey Tochor, Speaker, Chair  
Hon. Jeremy Harrison  
Hon. Dustin Duncan  
Hon. Paul Merriman  
Ms. Laura Ross  
Mr. Warren McCall  
Mr. David Forbes

**Staff**

Ms. Sheila Sterling, Secretary to the Board

**Legislative Assembly Service**

Mr. Gregory Putz, Clerk of the Legislative Assembly  
Ms. Lynn Jacobson, Executive Director of Member & Corporate Services  
Mr. Brad Gurash, Director of Member Services  
Mr. Mike Halayka, Director of Financial Services

**Officers of Legislative Assembly**

Mr. Ron Kruzeniski – Information and Privacy Commissioner

Meeting called to order at 13:03

**AGENDA** Moved by Mr. Merriman, and seconded by Mr. Forbes, that the proposed Agenda for Meeting 5/16 be approved.

The question being put, it was agreed to. Minute#2067

**MINUTES** Moved by Mr. Harrison, and seconded by Mr. McCall that the Minutes from Meeting 3/16 and 4/16 be approved.

The question being put, it was agreed to. Minute#2068

**ITEM 1** **Table Item:** The Chair tabled a letter from the Provincial Auditor Re: Office of the Chief Electoral Officer

**ITEM 2**      **Table Item:** The Chair tabled the Financial and Human Resource Policy Manual for the Office of the Advocate for Children and Youth.

**ITEM 3**      **Table Item:** The Chair tabled the Financial and Human Resource Policy Manual for the Office of the Ombudsman

**ITEM 4**      **Table Item:** The Chair tabled the Financial and Human Resource Policy Manual for the Office of the Information and Privacy Commissioner

**ITEM 5**      **Table Item:** The Chair tabled the Financial and Human Resource Policy Manual for the Office of the Chief Electoral Officer

**ITEM 6**      **Table Item:** The Chair tabled the Financial and Human Resource Policy Manual for the Office of the Conflict of Interest Commissioner and the Office of the Lobbyist Registrar

**ITEM 7**      **Tabling Items:**  
a) The Chair tabled the MLA Accountability and Disclosure Reports for the fiscal year ended March 31, 2016  
b) The Chair tabled the Audited Financial Statements of the Saskatchewan Party Caucus for the year ended March 31, 2016  
c) The Chair tabled the Audited Financial Statements of the New Democratic Party Caucus for the year ended March 31, 2016

**ITEM 8**      **Tabling and Decision Item:** Approval of the Legislative Assembly Service Fourth Quarter Financial Report for 2016-2017

Moved by Ms. Ross, and seconded by Mr. McCall;

That the Fourth Quarter Financial Report for the Legislative Assembly Service for 2015-2016, be approved.

The question being put, it was agreed to.

Minute #2069

**ITEM 9**      **Tabling and Decision Item:** Approval of the Legislative Assembly Service Year-End Report on Progress 2015-2016

Moved by Mr. McCall, and seconded by Mr. Duncan;

That the Year- End Report on Progress 2015-2016 for the Legislative Assembly Service, be approved.

The question being put, it was agreed to.

Minute #2070

**ITEM 10      **Tabling and Decision Item:** Approval of the Fourth Quarter Financial Report for the Office of the Advocate for Children and Youth**

Moved by Ms. Ross, and seconded by Mr. Forbes;  
That the Fourth Quarter Financial Report for the Office of the Advocate for Children and youth for 2015-2016, be approved.

The question being put, it was agreed to. Minute #2071

**ITEM 11      **Tabling and Decision Item:** Approval of the Fourth Quarter Financial Report for 2015-2016 for the Office of the Ombudsman**

Moved by Ms. Ross, and seconded by Mr. Forbes;

That the Fourth Quarter Financial Report for the Office of the Ombudsman for 2015-2016 be approved.

The question being put, it was agreed to. Minute #2072

**ITEM 12      **Tabling and Decision Item:** Approval of the Fourth Quarter Financial Report for 2015-2016 for the Office of the Information and Privacy Commissioner**

Moved by Ms. Ross, and seconded by Mr. Forbes;

That the Fourth Quarter Financial Report for the Office of the Information and Privacy Commissioner for 2015-2016, be approved

The question being put, it was agreed to Minute # 2073

**ITEM 13      **Tabling and Decision Item:** Approval of the Fourth Quarter Financial Report for 2015-2016 for the Office of the Conflict of Interest Commissioner and the Office of the Lobbyist Registrar**

Moved by Mr. Merriman, and seconded by Mr. McCall;

That the Fourth Quarter Finical Report for the Office of the Conflict of Interest Commissioner and the Office of the Lobbyist Registrar for 2015-2016, be approved

The question being put, it was agreed to Minute # 2074

- ITEM 14      **Tabling and Decision Item:**** Approval of the First Quarter Financial Report for the Office of the Advocate for Children and Youth for 2016-2017
- Moved by Mr. Duncan, and seconded by Mr. Forbes;
- That the First Quarter Financial Report for the Office of the Advocate for Children and Youth for 2016-2017, be approved.
- The question being put, it was agreed to. Minute # 2075
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- ITEM 15      **Tabling and Decision Item:**** Approval of the First Quarter Financial Report for the Office of the Ombudsman for 2016-2017
- Moved by Ms. Ross, and seconded by Mr. Forbes;
- That the First Quarter Financial Report for the Office of the Ombudsman for 2016-2017, be approved
- The question being put, it was agreed to Minute # 2076
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- ITEM 16      **Tabling and Decision Item:**** Approval of the First Quarter Financial Report for the Office of the Information and Privacy Commissioner for 2016-2017
- Moved by Mr. Harrison, and seconded by Mr. McCall;
- That the First Quarter Financial Report for the Office of the Information and Privacy Commissioner for 2016-2017, be approved.
- The question being put, it was agreed to Minute # 2077
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- ITEM 17      **Tabling and Decision Item:**** Approval of the First Quarter Financial Report for the Office of Elections Saskatchewan for 2016-2017
- Moved by Ms. Ross, and seconded by Mr. Forbes;
- That the First Quarter Financial Report for the Office of Elections Saskatchewan for 2016-2017, be approved
- The question being put, it was agreed to. Minute #2078
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- ITEM 18      **Tabling and Decision Item:**** Approval of the First Quarter Report for the Office of the Conflict of Interest Commissioner and Lobbyist Registrar for 2016- 2017
- Moved by Ms. Ross, and seconded by Mr. Forbes;

That the First Quarter Financial Report for the Office of the Conflict of Interest Commissioner and the Office of the Lobbyist Registrar for 2016-2017, be approved.

The question being put, it was agreed to

Minute #2079

**ITEM 19      Tabling and Decision Item:** Approval of the First Quarter Financial Report for the Legislative Assembly Service for 2016-2017

Moved by Mr. Harrison, and seconded by Ms. Ross;

That the First Quarter Financial Report for the Legislative Assembly Service for 2016-2017, be approved.

The question being put, it was agreed to

Minute #2080

**ITEM 20(a)   Changes to the Directives**

Moved by Mr. Harrison, and seconded by Mr. McCall;

That Directive 4.1 – Constituency Service Expenses, be amended by replacing clause 6(g) with a new clause 6 (g) as follows:

“(g) training, registration, and tuition fees for the Member to a maximum of \$7,000 in total per fiscal year. Training, registration, and tuition fees of more than \$250 per conference/course must be pre-approved by the Speaker. Tuition fees must be to an accredited Canadian post-secondary educational institution.

A Member must seek pre-approval by application in writing to the Board in exceptional circumstances that are one or more of the following:

- i. Tuition fees beyond the \$7,000 maximum, individually or in total;
- ii. Training or education in non-accredited programs offered in Canada
- iii. Tuition fees for education or training provided by accredited non-Canadian post-secondary educational institutions.

Requests for pre-approval by the Board must include rationale as to how the training or education is in support of the Member’s duties as an MLA.”

The question being put, it was agreed to.

Minute # 2081

**ITEM 20 (b)**

Moved by Ms. Ross, and seconded by Mr. McCall;

That Directive 4.1 – Constituency Service Expenses be amended by adding the following new clauses after Clause (26):

“Office Accommodation

(27) A lease entered into by a Member for a constituency office is the Member’s personal responsibility. The Legislative Assembly is not a party to or in any way responsible for a lease entered into by a Member for a constituency office and is not liable either directly or vicariously for any cost associated with a lease entered into by a Member.

(28) A Member may seek re-imbursement or seek direct payment for the rental costs of the leased constituency office premises if the lease meets all of the requirements set out in this Directive.

(29) A lease for a constituency office:

- (a) Must contain the standard MLA escape clause provided by the Legislative Assembly. Escape clauses will only come into effect if a MLA resigns, retires or if there is a general election or a by-election in their constituency; and,
- (b) Must not contain a provision that allows for subletting of the premises

(30) New leases or rental agreements entered into October 04, 2016 must be filed with the Legislative Assembly and must conform to all of the provisions of this Directive

(31) Notwithstanding the requirements of clause (30) Existing leases or rental agreements that were renewed for the 28<sup>th</sup> legislature before October 04, 2016, which contain subletting provisions or do not include an explicit escape clause, continues to be eligible for re-imbursement or direct payment under this Directive for the costs associated with the lease or rental agreement entered into by the Member if the Member undertakes in writing by signing the standard letter provided by the Legislative Assembly, to not sublet the leased premises or any part of the leased premises while that individual remains a Member of the Legislative Assembly. Copies of existing leases or rental agreements that meet the requirements in this clause must be filed with the Legislative Assembly.

(32) Members wishing to relocate their constituency office during the term of the lease will be responsible for all moving costs and associated penalties for breaking the lease agreement, if they do not have an escape clause in their lease agreement. The Board of Internal Economy will only consider, in exceptional Circumstances, allowing a Member to pay a penalty for breaking a lease. Such requests must be made to the Board of Internal Economy and, if the Board determines that there is sufficient rationale to allow, the Member to break the lease agreement, the Member will be allowed to claim the cost of the penalty from his/her total allowance. The amount of the provision will be immediately reduced by the same amount. This reduction will remain in effect to the end of the fiscal year or the end of the following year until the entire amount is recovered.

(33) In the event a member resigns, retires or is defeated at the polls, any penalty amount not fully reimbursed will be the personal responsibility of the Member to repay. The payment of these penalties will be reported in the Member's Annual Disclosure Statements."

The question being put, it was agreed to.

Minute # 2082

**ITEM 21      Discussion and Decision Item:** Request for additional funding – Information and Privacy Commissioner.

Mr. Kruzeniski, Information and Privacy Commissioner presented a request to the Board of Internal Economy for supplementary funding.

Moved by Mr. Merriman, and seconded by Mr. McCall;

That additional funding in the amount of \$38,000 for Vote 055- Information and Privacy Commissioner for the 2016-2017 fiscal year be approved, and:

That Mr. Speaker, on behalf of the Board of Internal Economy, recommends the following to the Minister of Finance

1. That the said amount be presented by the Minister of Finance for consideration as a special warrant by the Lieutenant Governor in Council in accordance with s.43.4 of *The Freedom of Information and Protection of Privacy Act*, or;
2. That the said amount be presented by the Minister of Finance for consideration by the Legislative Assembly as a Supplementary Estimate during the Fall 2016 sessional period of the 1<sup>st</sup> Session of the 28<sup>th</sup> Legislature.

The question being put, it was agreed to.

Minute # 2083

Moved by Mr. Merriman that the Board adjourn to the call of the Chair  
The Board adjourned at 13:23