

MINUTES OF MEETING 8/14 BOARD OF INTERNAL ECONOMY

**Room 8
Tuesday August 19th, 2014
9:00 am**

Present: Members of the Board of Internal Economy

Hon. Dan D'Autremont, Speaker, Chair
Hon. Jeremy Harrison
Hon. Nancy Heppner
Ms. Doreen Eagles
Mr. David Forbes
Mr. Warren McCall

Absent: Mr. Ken Cheveldayoff

Legislative Assembly Staff

Mr. Gregory Putz, Clerk of the Legislative Assembly
Mr. Kenneth Ring, Law Clerk and Parliamentary Counsel
Ms. Iris Lang, Principal Clerk
Ms. Lynn Jacobson, Executive Director of Member & Corporate Services
Mr. Brad Gurash, Director of Member Services
Mr. Darcy Hislop, Chief Technology Officer
Mr. Jeremy Philips Manager Information Services

Office of the Information and Privacy Commissioner

Ms. Dianne Aldridge, Director of Compliance
Ms. Pam Scott, Director of Operations
Mr. Ron Kruzeniski, Information and Privacy Commissioner.

Staff

Ms. Sheila Sterling, Secretary to the Board

Meeting called to order at 9:03

AGENDA Moved by Mr. McCall, seconded by Mr. Harrison, that the proposed Agenda 8/14 be adopted.

The question being put, it was agreed to.

Minute # 1947

Minutes: Moved by Ms. Heppner, seconded by, Mr. McCall, that the Minutes from meeting #7/14 be adopted.

The question being put, it was agreed to.

Minute # 1948

ITEM 1: **Tabling and Decision Item:** Approval of Legislative Assembly Service 1st Quarter Financial Report for fiscal year, 2014-15

Moved by Ms. Eagles, seconded by Mr. McCall;
That the 1st Quarter Expenditure Report for the fiscal year 2014-2015 for vote 021 Legislative Assembly be approved.

The question being put, it was agreed to.

Minute # 1949

ITEM 2: **Tabling and Decision Item:** Approval of Elections Saskatchewan's Quarterly Report for the period of April 01, 2014 to June 30th, 2014.

Moved by Mr. Harrison seconded by Mr. McCall;
That the Quarterly Report for Elections Saskatchewan for the period of April 01, 2014 – June 30th, 2014, be approved.

The question being put, it was agreed to.

Minute # 1950

ITEM 3: **Discussion and Decision Item:** Funding request for the Office of the Information and Privacy Commissioner, Mr. Ron Kruzeniski.

Moved by Mr. Harrison, seconded by Ms. Heppner;

That additional funding in the of \$111,300 be approved for vote 055 – Information and Privacy Commissioner, for the 2014-15 fiscal year; and,

That the said amount be transmitted by the Chair to the Minister of Finance for approval as a special warrant by October 1, 2014.

The question being put, it was agreed to.

Minute # 1951

ITEM 4: **Discussion and Decision Item:** Salary for the Conflict of Interest Commissioner - Directive change.

Moved by Mr. Harrison, seconded by Mr. McCall;

That Directive 20.1 is rescinded; and further, that the following Directive 20.2 is adopted:

“Salary of the Conflict of Interest Commissioner Directive

Conflict of Interest Commissioner

(1) Section 22 of *The Members Conflict of Interest Act* provides that:

“The commissioner is entitled to be paid:

- a) a salary to be fixed by the Board of Internal Economy; and
- b) an allowance for travelling and other expenses incurred in the performance of the duties of the commissioner at a rate approved by the Board of Internal Economy.”

(2) On and from November 1, 2014, the Conflict of Interest Commissioner shall be paid a salary equal to 60% of the average salary of all Deputy Ministers and Acting Deputy Ministers of the Government calculated as at April 1 in each year.

(3) Any benefits or payments that may be characterized as deferred income, retirement allowances, separation allowances, severance allowances or payments in lieu of notice are not to be included in calculating the average salary of all the Deputy Ministers and Acting Deputy Ministers pursuant to section (2).

(4) If, as a result of a calculation made pursuant to subsection (2), the salary of the Conflict of Interest Commissioner would be less than the Conflict of Interest Commissioner’s previous salary, the Conflict of Interest Commissioner is to be paid not less than his or her previous salary.

(5) The Conflict of Interest Commissioner is entitled to receive any economic adjustments that are provided to Deputy Ministers.

(6) The Conflict of Interest Commissioner is entitled to be paid an allowance for travel and other expenses incurred in the performance of the duties of the Conflict of Interest Commissioner at a rate pursuant to *The Public Service Regulations, 1999*, for employees of the public service.”

The question being put, it was agreed to.

Minute # 1952

ITEM 5: **Discussion and Decision Item:** Salary for the Lobbyist Registrar – New Directive

Moved by Mr. Harrison and seconded by Mr. McCall;

That Directive 30 – salary of the Lobbyist Registrar is adopted as follows;

“Salary of the Lobbyist Registrar

- (1) Clause 2(q) of *The Lobbyist Act* provides that: **“registrar”** means of the Conflict of Interest Commissioner appointed pursuant to *The Members’ Conflict of Interest Act*.
- (2) On and from November 1, 2014, the Conflict of Interest Commissioner has assumed the duties of the Lobbyist Registrar and shall be paid a salary equal to 30% of the average salary of all the Deputy Ministers and Acting Deputy Ministers.
- (3) Any benefits or payments that may be characterized as deferred income, retirement allowances, separation allowances, severance allowances or payments in lieu of notice are not to be included in calculating the average salary of all the Deputy Ministers and Acting Deputy Ministers pursuant to section (2).
- (4) If, as a result of a calculation made pursuant to subsection (2), the salary of the Lobbyist Registrar would be less than the Lobbyist Registrar’s previous salary, the Lobbyist Registrar is to be paid not less than his or her previous salary.
- (5) The Lobbyist Registrar is entitled to receive any economic adjustments that are provided generally to Deputy Ministers.
- (6) The Lobbyist Registrar is entitled to be paid an allowance for travel and other expenses incurred in the performance of the duties of the Lobbyist Registrar at a rate pursuant to *The Public Service Regulations, 1999*, for employees of the public services,”

The question being put, it was agreed to.

Minute # 1953

ITEM 6: **Discussion and Decision Item:** Amendment to Directive #3.1 – MLA Travel and Living Expenses, deferred from Meeting 7/14, June 23, Minute # 1944

Item was deferred to a later date.

ITEM 7: Discussion and Decision Item: House Keeping – Amendment to Directive #4.1 clause (7) Constituency Expenses.

Moved by Ms. Heppner, seconded by Ms. Eagles that:

Directive 4.1 – **Constituency Service Expenses**, Clause (7) is repealed and the following new clause (7) is adopted to take effect immediately:

“(7) Subject to the restrictions outlined in clause (11), Members may advertise at various community events. These events may include but are not limited to community barbeques, rodeos, golf tournaments, music festivals. Costs incurred for the advertising at these community events shall not exceed \$1,500.00 per event. Eligible claims are restricted to cost related to advertisements only. Members must ensure that their advertisements include the Member’s contact information. Advertisements that indicate the Member is a “sponsor” of an event will not be eligible for payment. Sponsorship in whole or in part of an event is strictly prohibited.”

ITEM 8: Discussion and Decision Item: Amendment to Directive #2.1, Telephone and Related Expenses.

- a) Clause (5)
- b) Clause (8)
- c) Associated Amendment to Directive #4.0, - Clause (21) Constituency Expenses.

a) Moved by Mr. Harrison and seconded by Mr. McCall that;

Directive 2.1 – **Telephone and Related Expenses**, clause (5), is repealed and the following new clause (5) is adopted to take effect immediately:

“(5) Equipment purchases such as iPads, tablets and other computer equipment able to operate wirelessly are not eligible for payment from this provision. The costs related to purchasing these devices are eligible for payment from the *Constituency Service Expenses* provision, and is subject to clause (8).”

The question being put, it was agreed to.

Minute # 1954

b) Moved by Mr. Harrison and seconded by Mr. McCall that;

Directive 2.1 – **Telephone and Related Expenses**, clause (8), is repealed and the following new clause (8) is adopted to take effect immediately:

“(8) Members who are assigned ministerial responsibilities may continue to maintain and operate their wireless devices such as smart phones, iPads and

tablets acquired with the *Telecommunication and Related Expenses* provision or *Constituency Service Expenses* provision. In these instances, the device(s) must be purchased by Executive Government from the Legislative Assembly based on a prorated amount of remaining asset life. Further costs for this equipment must be assumed by Executive Government.”

The question being put, it was agreed to.

Minute # 1955

c) Moved by Ms. Heppner and seconded by Ms. Eagles that;

Directive #4.1 – **Constituency Service Expenses**, clause (21) is repealed and the following new clause (21) is adopted to take effect immediately:

“(21) All equipment and furniture or supplies that have been purchased by a Member pursuant to his Directive is the property of the Legislative Assembly of Saskatchewan and accordingly should be adequately insured by the Member. A Member may utilize this equipment and furniture in the manner the MLA considers appropriate to best exercise the Member’s duties.

When the office equipment has been assumed by Executive Government as described in Directive #2.1 – *Telecommunication and Related Expenses*, clause (8), the Member’s inventory shall be updated accordingly to reflect any transfer of assets.

When the office furniture and equipment is no longer required by the Member, the Member should advise the Legislative Assembly Service (Financial Services) **prior** to disposing or transferring the equipment or furnishings to another MLA. When a Member ceases to be a Member, the equipment and furniture shall be disposed of in accordance with the **MLA Capital Asset Disposal Policy.**”

The question being put, it was agreed to.

Minute # 1956

Moved by Mr. McCall, the Board adjourn to the call of the Chair.

The Board adjourned at 10:35

The Honourable Dan D’Autremont
Speaker

Sheila Sterling
Secretary to the Board