

# Memorandum



Government  
of  
Saskatchewan

Ministry of Advanced Education

**From:** Mark McLoughlin  
Deputy Minister of Advanced Education

**Date:** March 26, 2018

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**To:** Ms. Danielle Chartier, Chair  
Standing Committee on Public Accounts

**Re:** **Reporting of Public Losses – Saskatchewan Polytechnic and Regional Colleges**

This is a follow-up to my memorandum dated February 28, 2018. As a result of delays in the police investigation concerning the loss incurred at North West College, I have made changes to the Losses of Public Money report recently submitted by the Ministry of Advanced Education.

I have attached the revised report of Losses of Public Money at Saskatchewan Polytechnic and Regional Colleges for the period July 1, 2016 to December 31, 2017.

Sincerely,

for: Mark McLoughlin,  
Deputy Minister of Advanced Education



Attachment

cc: Don McMorris, Deputy Chair, Standing Committee on Public Accounts  
Honourable Tina Beaudry-Mellor, Minister of Advanced Education  
Kent Campbell, Interim Deputy Minister to the Premier and Cabinet Secretary,  
Executive Council  
Scott Giroux, Executive Director, Corporate Services and Accountability,  
Advanced Education  
Kathy Burianyk, Senior Public Accounts Committee Clerk

**Losses of Public Money\***  
**Saskatchewan Polytechnic and Regional Colleges**  
**For the Period July 1, 2016 to December 31, 2017**

Date of Occurrence	Institution	Description	Amount	Action Taken
December 2016 to May 2017	North West College	Loss of cash. Cash payments were not deposited. No charges have been laid.	\$11,300	The College discovered the missing funds based on its internal control system. A report was filed with the RCMP. Upon conclusion of the legal process, the College will determine if an insurance claim can be filed. The College has improved its cash handling controls and implemented enhanced reconciliation and audit procedures.
May 27, 2016	Saskatchewan Polytechnic	Theft of cash. Payment for merchandise sold was received by non-financial services staff and went missing before it could be deposited.	\$1,545	An internal investigation was conducted, with the person responsible not being identified. The Moose Jaw Police Service also completed an investigation, with no charges being laid. Saskatchewan Polytechnic has revised its customer payment processes and discontinued the practice of non-financial services staff accepting payments.

\* This is the Ministry of Advanced Education's initial report on Losses of Public Money at Saskatchewan Polytechnic and Regional Colleges.

\*\*Loss occurred on May 27, 2016 but was disclosed during reporting period identified above.