



STANDING COMMITTEE ON HOUSE SERVICES

FIRST REPORT OF THE STEERING COMMITTEE

MEMBERS' CODE OF ETHICAL CONDUCT

A Commitment to Protect the Personal Information of Citizens

October 13, 2015

4th SESSION ^{of the} 27th LEGISLATURE

LEGISLATIVE ASSEMBLY OF SASKATCHEWAN



STANDING COMMITTEE ON HOUSE SERVICES

STEERING COMMITTEE FIRST REPORT

The Steering Committee met *in camera* on August 25, 2015, September 17, 2015, October 7, 2015 and October 13, 2015 to consider the Information and Privacy Commissioner (IPC) report entitled: *Investigation Report 092-2015 to 095-2015 Oliver Lodge, Saskatoon Regional Health Authority, Ministry of Health, Office of the Premier* and the application of privacy protection of personal information to the offices of MLAs through the amendments to FOIP and the development of a code of conduct for MLAs. This report contains recommendations that demonstrate a commitment by Members of the Legislative Assembly to the principles of protection of personal information.

October 13, 2015

Hon. Dan D’Autremont, Chair
Speaker of the Legislative Assembly
Cannington MLA

Your steering committee recommends the following to the Standing Committee on House Services:

1. That the *Code of Ethical Conduct for Members of the Legislative Assembly* be revised by adding the following principles proposed by the Information and Privacy Commissioner (Mr. Ronald J. Kruzeniski, Q.C.):
 - Members of this Assembly must comply with *The Information and Protection of Privacy Act*, Part IV, Protection of Privacy, to the extent possible and as circumstances require.
 - Members of this Assembly are committed to the protection of a citizen's personal information or personal health information which comes into their possession.
 - Members of this Assembly must, when dealing with a citizen, obtain written consent to collect, use or disclose personal information or personal health information and will determine whether the citizen agrees to share in confidence or in a public way.
 - Members of this Assembly must use the consent form outlined in this code with appropriate modifications.
 - Members of this Assembly must provide a copy of that consent to other Members of the Legislative Assembly, Ministers of the Crown or public bodies when requesting information or exchanging information.
2. That the associated *Consent Form – Code of Ethical Conduct* be incorporated as part of the Members' Code of Ethical Conduct, as follows:

Date

TO: _____ Member of the Legislative Assembly of Saskatchewan

FOR THE CONSTITUENCY OF: _____

CONSENT

I _____ of _____,
(Name) (Address) (City, Town)

_____, _____, _____,
(Telephone # Home) (Cell #) (Email)

Saskatchewan consent to you or your staff, collecting or using my personal information and personal health information for the purpose of

and consent to you disclosing this information to another Member of the Legislative Assembly, Minister, their staff or caucus staff, in confidence and consent to that Member of the Legislative Assembly, Minister, their staff or caucus staff collecting, using or disclosing my personal information or personal health information in relation to the above purpose without me giving further consent provided the information is kept confidential.

AND

- ☐ Disclosing this information in the Legislative Assembly, to the public and the media and consent to any other Member of the Legislative Assembly, their staff or caucus staff collecting, using or disclosing my personal information or personal health information in relation to the above purpose without me giving further consent.

AND

- ☐ I further consent to you, transferring my file with all my personal information and personal health information, to any successor to you as a Member of the Legislative Assembly.

OR

- ☐ I direct you, upon your leaving office, to destroy my file including all personal information and personal health information.

Witness

Signature

Your steering committee recommends that the revised *Code of Ethical Conduct for Members of the Legislative Assembly* be reported and recommended by the Standing Committee on House Services to the Legislative Assembly.