

**MINUTES OF MEETING #1/21**  
**BOARD OF INTERNAL ECONOMY**  
**January 18, 2021 - 9:00 a.m.**  
**Room 8, Legislative Building**

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**Present:**      **Members of the Board of Internal Economy**

Hon. Randy Weekes, Chair  
Hon. Jeremy Harrison  
Hon. Everett Hindley  
Nadine Wilson  
Terry Dennis  
Carla Beck  
Vicki Mowat

**Staff**

Sheila Sterling – Secretary to the Board

**Officials in Attendance**

**Legislative Assembly Service**

Gregory Putz, Clerk of the Legislative Assembly  
Dawn Court, Executive Director of Member & Corporate Services  
Cindy Hingley, Director of Financial Services  
To maintain physical distancing and to abide by the Covid-19 rules and protocols  
other Managers from the LAS were available for questions as needed.  
Kenneth Ring, Law Clerk and Parliamentary Counsel and Precinct  
Iris Lang, Principal Clerk of the Legislative Assembly  
Terry Quinn, Sergeant-At- Arms,  
Krista Halayka, Principal Director Member Services  
Hanna Ly, Principal Director Human Resources  
Darcy Hislop, Principal Director IT, Communication and Technology Services,  
Sarah Wood, Manager Parliamentary Education and Heritage.  
Melissa Bennett, Legislative Librarian  
Theo Tsechelidis, Senior Manager, Financial Services

**Office of the Conflict of Interest Commissioner and Registrar of Lobbyists**

Maurice Herauf, Conflict of Interest Commissioner and Lobbyist Registrar,  
Saundra Arberry, Deputy Registrar of Lobbyist

**Office of the Ombudsman**

Mary McFadyen, Ombudsman and Public Interest Disclosure Commissioner  
Andrea Smandych, Director of Administration

**Office of the Chief Electoral Officer**

Michael Boda, Chief Electoral Officer

Aaron Thompson, Director of Finance

Jeff Kress, Deputy CEO in charge of electoral operations

**Office of the Information and Privacy Commissioner**

Ron Kruzeniski, Information and Privacy Commissioner

Pam Scott, Director of Operations

**Office of the Advocate for Children and Youth**

Lisa Broda, Advocate for Children and Youth

Caroline Sookocheff, Manager of Finance

Meeting called to order at 9:01a.m.

- AGENDA** Moved by Mr. Dennis and seconded by Ms. Beck, that the proposed Agenda for meeting 1/21 be adopted as presented.
- The question being put, it was agreed to. Minute # 2222
- MINUTES** Moved by Mr. Dennis, and seconded by Ms. Beck, that the minutes from Meeting 5/20 be approved.
- The question being put, it was agreed to. Minute # 2223
- ITEM 1:** **Table Item:** The Chair tabled the Legislative Assembly Service, Year End Report on Progress for 2019-2020.
- ITEM 2:** **Table Item:** The Chair tabled the 1<sup>st</sup> and 2<sup>nd</sup> Quarter Financial Report 2020-2021 for the Legislative Assembly Service.
- ITEM 3:** **Table Item:** The Chair tabled the updated Human Resource and Financial Management Policy for the Legislative Assembly Service.
- ITEM 4:** **Table Item:** The Chair tabled the 1st, 2nd and 3rd Quarter Financial Report 2020-2021 for the Office of the Advocate for Children and Youth.
- ITEM 5:** **Table Item:** The Chair tabled the updated Human Resource and Financial Management Policy for the Office of the Advocate for Children and Youth.
- ITEM 6:** **Table Item:** The Chair tabled the 1<sup>st</sup> and 2<sup>nd</sup> Quarter Financial Report 2020-2021 for the Chief Electoral Officer, Elections Saskatchewan.
- ITEM 7:** **Table Item:** The Chair tabled the updated Human Resource and Financial Management Policy for the Chief Electoral Officer, Elections Saskatchewan.

- ITEM 8:**     **Table Item:** The Chair tabled the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Quarter Financial Report 2020-2021 for the Office of the Ombudsman Saskatchewan and the Public Interest Disclosure Commissioner.
- ITEM 9:**     **Table Item:** The Chair tabled the updated Human Resource and Financial Management Policy for the Ombudsman Saskatchewan and the Public Interest Disclosure Commissioner.
- ITEM 10:**    **Table Item:** The Chair tabled the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Quarter Financial Report 2020-2021 for the Office of the Information and Privacy Commissioner.
- ITEM 11:**    **Table Item:** The Chair tabled the updated Human Resource and Financial Management Policy for the Office of the Information and Privacy Commissioner.
- ITEM 12:**    **Table Item:** The Chair tabled the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Quarter Financial Report 2020-2021 for the Office of the Conflict of Interest Commissioner and the Lobbyist Registrar.
- ITEM 13:**    **Table Item:** The Chair tabled the updated Human Resource and Financial Management Policy for the Office of the Conflict of Interest Commissioner and the Lobbyist Registrar.
- ITEM 14:**    **Table Item:** The Chair tabled the Audit letter from the Provincial Auditor for the Board of Internal Economy regarding the audit of the 2019-2020 fiscal year.
- ITEM 15:**    **Table Item:** The Chair tabled the letter of response from the Board of Internal Economy to the Provincial Auditor regarding the audit of the 2019-2020 fiscal year.
- ITEM 16:**    **Table Items:**
- a) The Chair tabled MLA Accountability and Disclosure Reports for the fiscal year ended March 31<sup>st</sup>, 2020
  - b) Saskatchewan Party Caucus Audited Financial Statements for the Year ended March 31<sup>st</sup>, 2020
  - c) New Democratic Party Caucus Audited Financial Statements for the Year ended March 31<sup>st</sup>, 2020
- ITEM 17:**    **Decision Item: Review of the 2021- 2022 Budget and motion to approve budgetary and statutory expenditures estimates for the Office of the Information and Privacy Commissioner.**
- Ron Kruzeniski, Information and Privacy Commissioner, with the assistance of Pam Scott, Director of Operations presented his budget to the board.

**ITEM 18:     Decision Item: Review of the 2021-2022 Budget and motion to approve budgetary expenditure estimates for the Office of the Conflict of Interest Commissioner and the Office of the Lobbyist Registrar.**

Maurice Herauf, Conflict of Interest Commissioner and Lobbyist Registrar, with the assistance of Sandra Arberry, Deputy Registrar of Lobbyist presented his budget to the board.

**ITEM 19:     Decision Item: Review of the 2021 -2022 Budget and motion to approve budgetary and statutory expenditure estimates for the Office of the Advocate for Children and Youth.**

Lisa Broda, Advocate for Children and Youth with the assistance of Caroline Sookocheff, Director of Finance presented her budget to the board.

*The Board recessed at 10:30 a.m. and reconvened at 10:45 a.m.*

**ITEM 20:     Decision Item: Review of the 2021-2022 Budget and motion to approve budgetary and statutory expenditure estimates for the Office of the Ombudsman and the Public Interest Disclosure Commissioner.**

Mary McFadyen, Ombudsman and Public Interest Disclosure Commissioner with the assistance of Ms. Andrea Smandych, Manager of Administration presented her budget to the board.

**ITEM 21:     Decision Item: Review of the 2021-2022 Budget and motion to approve statutory estimates for the Office of the Chief Electoral Officer.**

Michael Boda, Chief Electoral Officer with the assistance of Aaron Thompson, Director of Finance and Jeff Kress, Deputy CEO in charge of electoral operations presented his budget to the board.

*The Board broke for lunch from 12:00 p.m. to 1:00 p.m.*

**ITEM 22:     Decision Item: Review of the 2021-2022 Budget for the Legislative Assembly Service.**

**a)   Decision Item:** Motion to approve Expenditure from the Refurbishment and Asset Replacement Fund for projects.

**b)   Decision Item:** Motion to approve Budgetary and Statutory Expenditure Estimates and Revenue Estimates.

Gregory Putz, Clerk of the Legislative Assembly, with the assistance of his officials Dawn Court, Executive Director, Member and Corporate Services and Cindy Hingley, Director of Financial Services presented the Legislative Assembly Service budget to the Board.

The Board moved in camera at 1:30 p.m.

The question being put, it was agreed to. Minute #2224

The question being put, it was agreed to. Minute # 2225

**ITEM 19:      **Decision Item:**** Approval of the 2021-2022 Budget for the Office of the Advocate for Children and Youth.

Moved by Ms. Wilson, and seconded by Ms. Beck:

That the 2021-2022 Expenditure Estimates for Vote 076 – Office of the Advocate for Children and Youth be approved in the amount of \$2,929,000 as follows:

Budgetary to be voted: \$2,690,000

|            |            |
|------------|------------|
| Statutory: | \$ 239,000 |
|------------|------------|

And further,

That such Estimates be forwarded to the Minister of Finance by the Chair

The question being put, it was agreed to. Minute # 2226

**ITEM 20: Decision Item:** Approval of the 2021-2022 Budget for the Office of the Ombudsman and the Public Interest Disclosure Commissioner.

Moved by Mr. Dennis and seconded by Ms. Mowat:

That the 2021-2022 Expenditure Estimates for Vote 056 – Ombudsman and Public Interest Disclosure Commissioner be approved in the amount of \$4,354,000 as follows:

Budgetary to be voted: \$ 4,115,000

|            |            |
|------------|------------|
| Statutory: | \$ 239,000 |
|------------|------------|

And further,

That such Estimates be forwarded to the Minister of Finance by the Chair.

The question being put, it was agreed to. Minute # 2227

**ITEM 21: Decision Item:** Approval of the 2021-2022 Budget for the Office of the Chief Electoral Officer, Elections Saskatchewan.

Moved by Ms. Beck, and seconded by Mr. Harrison:

That the 2021-2022 Expenditure Estimates for Vote 034 – Chief Electoral Officer be approved in the amount of \$ 4,655,000 as follows:

Statutory: \$ 4,655,000

And further,

That such Estimates be forwarded to the Minister of Finance by the Chair.

The question being, put, it was agreed to. Minute # 2228

**ITEM 22: Decision Item:** Approval of the 2021 2022 Budget for the Legislative Assembly Service.

**(a)** Approval of the Refurbishment Asset Replacement Fund projects.

Moved by Ms. Mowatt, and seconded by Ms. Wilson:

That, for the 2021-2022 fiscal year, the following Refurbishment and Asset Replacement Fund projects be approved:

|                                             |           |
|---------------------------------------------|-----------|
| Hardware and Software Optimization          | \$110,000 |
| Legislative Library Collection Preservation | \$108,000 |
| Video Storage Area Network Replacement      | \$50,000  |
| Video Conferencing System Improvement       | \$40,000  |
| Active Workstations                         | \$25,000  |
| Historical Composite Collection Maintenance | \$17,000  |

For a total amount of \$350,000

The question being put, it was agreed to. Minute # 2229

**(b)** Approval of the Legislative Assembly Budgetary and Statutory Expenditure Estimates and Revenue Estimates for Vote 21.

Moved by Mr. Harrison, and seconded by Ms. Beck:

That the 2021- 2022 Expenditure Estimates for vote 021 – Legislative Assembly be approved in the amount of \$29,762,000 as follows:

|                        |              |
|------------------------|--------------|
| Budgetary to be voted: | \$10,255,000 |
| Statutory:             | \$19,507,000 |

That the 2021-2022 Revenue Estimates for Vote 021 – Legislative Assembly be approved in the amount of \$10,0000 as follows:

|                      |          |
|----------------------|----------|
| Revenue to be voted: | \$10,000 |
|----------------------|----------|

And further,

That such Estimates be forwarded to the Minister of Finance by the Chair.

The question being put, it was agreed to. Minute # 2230

Moved by Mr. Dennis that the Board adjourn and reconvene to the call of the Chair. The Board adjourned at 13:39