



## STANDING COMMITTEE ON CROWN AND CENTRAL AGENCIES

### STEERING COMMITTEE SECOND REPORT

Your steering committee has met to discuss implementing procedures that require Crown corporations and subsidiaries submit status updates on the recommendations of the Provincial Auditor similar to that adopted by the Standing Committee on Public Accounts on November 4, 2015.

Your steering committee has identified that this is a good practice.

Your steering committee has consulted with the Provincial Auditor, Minister Responsible for Crown Investments Corporation, and the President of Crown Investments Corporation to discuss implementing status update procedures with Crown corporations and subsidiaries.

#### **Recommendation**

Your steering committee recommends that the Standing Committee on Crown and Central Agencies require Crown Investments Corporation of Saskatchewan on behalf of the Crown corporations and subsidiaries submit status updates as directed in the *Status Update Guide for Officials: Provincial Auditor Report Consideration* attached to this report.

May 15, 2019

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Herb Cox  
Committee Chair

**STANDING COMMITTEE ON CROWN AND  
CENTRAL AGENCIES**



**STATUS UPDATE GUIDE FOR OFFICIALS:  
PROVINCIAL AUDITOR REPORT  
CONSIDERATION**

**May 15, 2019**

**LEGISLATIVE ASSEMBLY OF SASKATCHEWAN**



## Status Update

The Standing Committee on Crown and Central Agencies (CCA) requires Crown corporations and subsidiaries complete the attached template on the status of recommendations of the Provincial Auditor.

The completed template, is to be sent to Crown Investments Corporation of Saskatchewan (CIC). CIC will compile the status updates and email them to the Procedural Services branch of the Legislative Assembly Service at [committees@legassembly.sk.ca](mailto:committees@legassembly.sk.ca) for distribution to committee members and the Provincial Auditor. The final copy must be received no later than 48 hours prior to the CCA meeting.

If the information recorded on the template changes between the time the template is due and the time of the meeting (e.g., a recommendation goes from partially implemented to implemented), the information can be clarified in the minister's opening statement.

## Directions

### Date of CCA Meeting

Chapter number, chapter name, Provincial Auditor report volume and year

<b>Recommendation and status at time of audit (Indicate whether new or outstanding)</b>	<b>Page</b>	<b>Current status (implemented, partially implemented, not implemented)</b>	<b>Actions taken to implement since audit</b>	<b>Planned actions for implementation</b>	<b>Timeline for implementation</b>
<ul style="list-style-type: none"> <li>• Indicate if recommendation is new or outstanding</li> <li>• Cut and paste the recommendation from the report (available on the Provincial Auditor’s website). Include any recommendation number, previous report/committee consideration, or status.</li> <li>• Do not include recommendations that have been identified in the report as implemented</li> </ul>	<p>##</p>	<p>State the current status of the recommendation.</p>	<p>Outline actions taken since the audit that have resulted in the recommendation being implemented.</p>	<p>Outline additional actions required to achieve implementation.</p>	<p>Timeline (e.g., by month, 20XX)</p>

1. Complete a status update page or section for each chapter to be considered. Title each with the date of the CCA meeting, chapter number, chapter title, and year and volume of the report being considered.
  
2. Recommendation column:
  - Indicate whether the recommendation is new or outstanding. New recommendations are bolded, numbered, and highlighted in blue in the reports of the Provincial Auditor.
  - Cut and paste the recommendations from the Provincial Auditor’s report into the recommendation column. Include any additional information contained in the recommendation text box (i.e. recommendation number, previous report/committee consideration, and status). Electronic versions of the reports are available at <https://auditor.sk.ca/publications/public-reports>
  - Do not use any numbering scheme for outstanding recommendations.
  - When listing an outstanding recommendation, include the bracketed supplementary information indicating the recommendation’s original report and any previous committee consideration, and its status.

- If an outstanding recommendation's status is identified as implemented in the Provincial Auditor's report, it does not need to be included in the status update.
  - List the recommendations in the order found in the Provincial Auditor's chapter.
3. Page column: List the page number where the recommendation can be found.
  4. Current Status column: According to the Crown corporation or subsidiary's view, list the status as implemented, partially implemented, or not implemented at the time of the CCA meeting or as close to this time as possible, given the information you have available.
  5. Actions Taken to Implement column: Briefly summarize key actions taken to implement the recommendation since the report was issued.
  6. Planned Actions for Implementation column: For recommendations that are not fully implemented at the time of the CCA meeting, briefly summarize key actions planned to implement the recommendation.
  7. Timeline for Implementation column: Indicate when the planned key actions will be implemented.
  8. Email submission to CIC.
  9. CIC will email a consolidated copy to the Procedural Services branch, Legislative Assembly Service ([committees@legassembly.sk.ca](mailto:committees@legassembly.sk.ca)). This information is to be provided no later than 48 hours prior to the CCA meeting.

# Status Update Template

Date of CCA Meeting

Chapter number, chapter name, Provincial Auditor report volume and year

<b>Recommendation Indicate New/Outstanding</b>	<b>Page</b>	<b>Current Status (implemented, partially implemented, not implemented)</b>	<b>Actions Taken to Implement since PA Report</b>	<b>Planned Actions for Implementation</b>	<b>Timeline for Implementation</b>