

**MINUTES OF MEETING #3/18
BOARD OF INTERNAL ECONOMY**

September 25, 2018 – 1:30 p.m.

Room 8, Legislative Building

Present: Members of the Board of Internal Economy

Hon. Mark Docherty Speaker, Chair
Hon. Jeremy Harrison
Hon. Paul Merriman
Hon. Greg Brkich
Mr. Dan D'Autremont
Mr. David Forbes

Absent

Ms. Nicole Sarauer

Staff

Ms. Sheila Sterling, Speaker's Office
Ms. Hayley Lucas, Speaker's Office

Officials in Attendance

Legislative Assembly Service

Mr. Gregory Putz, Clerk of the Legislative Assembly
Mr. Kenneth Ring, Law Clerk and Parliamentary Counsel
Ms. Iris Lang, Principal Clerk of the Legislative Assembly
Mr. Terry Quinn, Sergeant-At- Arms
Ms. Dawn Court, Executive Director of Member & Corporate Services
Mr. Mike Halayka, Director of Financial Services
Ms. Cindy Hingley, Senior Financial Analyst
Ms. Melissa Bennett, Legislative Librarian

Meeting called to order at 13:33

AGENDA Moved by Mr. Forbes and seconded by Mr. Merriman, that the proposed Agenda 3/18 be adopted as presented.

The question being put, it was agreed to.

Minute # 2154

MINUTES Moved by Mr. D’Autremont, and seconded by Mr. Forbes, that the minutes from Meeting 2/18 be adopted.
The question being put, it was agreed to.

Minute # 2155

ITEM 1: **Table Item:** The Chair tabled the 4th Quarter Financial Report 2017-2018 for the Legislative Assembly Service

ITEM 2: **Table Item:** The Chair tabled the 1st Quarter Financial Report 2018-2019 for the Legislative Assembly Service

ITEM 3: **Table Item:** The Chair tabled the Year-end Report of Progress 2017-2018 for the Legislative Assembly Service

ITEM 4: **Table Item:** The Chair tabled the Human Resource – Policy update – for the Legislative Assembly Service

ITEM 5: **Table Item:** The Chair tabled the 4th Quarter Financial Report 2017-2018 for the Office of the Ombudsman

ITEM 6: **Table Item:** The Chair Tabled the 1st Quarter Financial Report for 2018-2019 for the Office of the Ombudsman

ITEM 7: **Table Item:** The Chair tabled the 4th Quarter Financial Report 2017-2018 for the Office of the Information and Privacy Commissioner

ITEM 8: **Table Item:** The Chair tabled the 1st Quarter Financial Report 2018-2019 for the Office of the Information and Privacy Commissioner.

ITEM 9: **Table Item:** The Chair tabled the 4th Quarter Financial Report 2017-2018 for the Office of the Advocate for Children and Youth

ITEM 10: **Table Item:** The Chair tabled the 1st Quarter Financial Report 2018-2019 for the Office of the Advocate for Children and Youth

ITEM 11: **Table Item:** The Chair tabled the 4th Quarter Financial Report 2017-2018 for the Office of the Conflict of Interest Commissioner and Office of the Lobbyist Registrar

ITEM 12: **Table Item:** The Chair tabled the 1st Quarter Financial Report 2018-2019 for the Office of the Conflict of Interest Commissioner and Office of the Lobbyist Registrar

- ITEM 13:** **Table Item:** The Chair tabled the Revised Capital Asset Management Policy for the Office of the Conflict of Interest Commissioner and the Office of the Lobbyist Registrar.
- ITEM 14:** **Table Item:** The Chair tabled the 4th Quarter Financial Report 2017-2018 for the Office of the Chief Electoral Officer, Elections Saskatchewan
- ITEM 15:** **Table Item:** The Chair tabled the 1st Quarter Financial Report 2018-2019 for the Office of the Chief Electoral Officer, Elections Saskatchewan
- ITEM 16:** **Table Item:** The Chair tabled the Human Resource and Financial Management Policy for the Office of the Chief Electoral Officer, Elections Saskatchewan
- ITEM 17:** **Table Item:** The Chair tabled the Sask. Party and NDP Caucus Audited Financial Statements for the year ending March 31, 2017.
- ITEM 18:** **Table Item:** The Chair tabled the MLA Accountability and Disclosure Reports – year ending March 31, 2017
- ITEM 19:** **Table Item:** The Chair tabled a correction to the minutes to reflect misidentification of the Sask. Party and NDP Caucus Audited Term Financial Statements for November 07, 2011 to April 04, 2016
- ITEM 20:** **Discussion and Decision Item:** Amendment to Directive # 3.1, MLA Travel and Expenses.

Moved by Mr. Harrison, and seconded by Mr. Forbes;

That Directive #3.1 be amended by replacing clause 7 with a new clause 7 as follows:

“(7) Subject to clauses (8), (9), and (10), instead of clause (4)(e), with the required documentation, every Member who represents a constituency wholly outside of Regina has the option of claiming reimbursement for the accommodation expenses in the city of Regina at the rate schedule as set out by the National joint Council on January 1, 2017, for each day the private accommodation is available for the Member’s occupancy and is not rented to any other person. Members may exceed the daily rate in any month but may only claim up to the maximum of \$18,250 annually for the reimbursement of accommodation expenses made in accordance with this

directive. In the event a Member resigns, retires or is defeated at the polls, any prepaid expense (i.e., property taxes, insurance, etc.) will be the personal responsibility of the Member to repay.

(a) In the case of rental and leased accommodations, reimbursement must be for actual and reasonable expenses incurred to be supported by receipts in the following instances.

- i. Rent;
- ii. Contents insurance;
- iii. Utilities;
- iv. Parking.

(b) A Member may authorize the payment of rent directly to the landlord for rental and leased accommodations. Submission of a copy of the rental/lease agreement in the name of the Member is required.

(c) In the case of owned accommodations, reimbursement must be for actual and reasonable expenses incurred to be supported by receipts and/or proof of payment in the following instances:

- i. Property taxes;
- ii. Mortgage interest;
- iii. Insurance;
- iv. Common element fees, if any;
- v. Utilities.

(d) In the case of an owned accommodation, a Member may authorize the payment of expenses directly to a property manager or condo board.

All other expenses will be reimbursed upon the presentation of receipts and/or proof of payment. Submission of documentation is required from a financial institution that identifies the mortgage principle and interest payable, as well as proof of payment, for reimbursement of mortgage interest payable on an accommodation owned by the Member.”

The question being put, it was agreed to.

Minute #2156

ITEM 21: Discussion and Decision Item: Request for supplementary funding Regina by-election, Office of the Chief Electoral Officer, Elections Saskatchewan

Moved by Mr. D'Autremont, and seconded by Mr. Forbes;

That additional funding in the amount of \$376,000 be approved for Vote 034 – Chief Electoral Office for the 2018-2019 fiscal year; and,

That the said amount be transmitted by the Chair to the Minister of Finance for approval as a Supplementary Estimate by October 1, 2018.

The question being put, it was agreed to. Minute # 2157

ITEM 22: Discussion and Decision Item: Personnel Issue in - camera

Moved by Mr. Merriman, and seconded by Mr. Brkich that the Board move in- camera.

The Board continued in-camera from 13:44 until 14:12

Moved by Mr. Merriman, and seconded by Mr. Forbes that the Board adjourn to the call of the Chair.

The Board adjourned at 14:13