

**MINUTES OF MEETING #3/17  
BOARD OF INTERNAL ECONOMY**

**November 28<sup>th</sup>, 2017 – 12:00 p.m.**

**Room 8, Legislative Building**

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**Present: Members of the Board of Internal Economy**

Hon. Corey Tochor, Speaker, Chair  
Hon. Dustin Duncan  
Hon. Greg Brkich  
Hon. Paul Merriman  
Mr. Jeremy Harrison  
Mr. Warren McCall  
Mr. David Forbes

**Staff**

Ms. Sheila Sterling, Secretary to the Board  
Ms. Hayley Lucas – Staff Speaker’s Office

**Officials in Attendance**

**Legislative Assembly Service**

Mr. Gregory Putz, Clerk of the Legislative Assembly  
Mr. Kenneth Ring, Law Clerk and Parliamentary Counsel  
Ms. Iris Lang, Principal Clerk of the Legislative Assembly  
Mr. Terry Quinn, Sergeant-At- Arms  
Ms. Dawn Court, Executive Director of Member & Corporate Services  
Mr. Brad Gurash, Director of Member Services  
Mr. Mike Halayka, Director of Financial Services  
Ms. Ginette Michaluk, Director of Human Resources

Meeting called to order at 12:18

**AGENDA** Moved by Mr. Forbes, that the proposed Agenda 3/17 be adopted with an amendment of removing Item 15 and adding a motion to Item 17.  
Discussion

Moved by Mr. Harrison, and seconded by Mr. Forbes that the Agenda for Meeting 3/17 be adopted with the proposed amendment.

The question being put, it was agreed to.

Minute# 2129

**MINUTES** Moved by Mr. Merriman, and seconded by Mr. McCall, that the minutes from Meeting 2/17 be adopted.

The question being put, it was agreed to.

Minute # 2130

**ITEM 1:** **Table Item:** The Chair tabled the First and Second Quarter Financial Forecast for the 2017-2018 fiscal year for the Office of the Advocate for Children and Youth

**ITEM 2:** **Table Item:** The Chair tabled the First and Second Quarter Financial Forecast for the fiscal year 2017-2018 for the Office of the Conflict of Interest Commissioner and the Lobbyist Registrar

**ITEM 3:** **Table Item:** The Chair tabled the First and Second Quarter Financial Forecast for the fiscal year 2017-2018 for the Office of the Ombudsman

**ITEM 4:** **Table Item:** The Chair tabled the First and Second Quarter Financial Forecast for the fiscal year 2017-2018 for the Office of the Information and Privacy Commissioner

**ITEM 5:** **Table Item:** The Chair tabled the Human Resource and Financial Policies for the Office of the Information and Privacy Commissioner

**ITEM 6:** **Table Item:** The Chair tabled the First and Second Quarter Financial Forecast for the Office of the Chief Electoral Officer, Elections Saskatchewan

**ITEM 7:** **Table Item:** The Chair tabled the First and Second Financial Forecast for the 2017-2018 fiscal year for the Legislative Assembly of Saskatchewan

**ITEM 8:** **Table Item:** The Chair tabled the Year –End Report on Progress 2016-2017 For the Legislative Assembly of Saskatchewan – June 2017

**ITEM 9:** **Table Item:** The Chair tabled the Provincial Auditor Management Letter to the Speaker

**ITEM 10:** **Table Item:** The Chair tabled the Response Letter from BOIE to the Provincial Auditor

**ITEM 11:** **Table Item:** The Chair tabled the Capital Asset Management Policy for the Office of the Advocate for Children and Youth, November 1, 2017.

**ITEM 12: Discussion and Decision Item: RARF (Refurbishment and Asset Replacement Fund)**

Moved by Mr. Harrison, and seconded by Mr. McCall;

“that any remaining 2017-18 funding provided for the Refurbishment and Asset Replacement Fund in excess of what is required to complete the renewal of the CCTV system be authorized for re-direction towards additional security enhancements in the Legislative Building.

The question being put, it was agreed to

Minute # 2131

**ITEM 13: Discussion and Decision Item: Proposed Amendment to Directive 2.1, Telecommunications**

Moved by Mr. Duncan, and seconded by Mr. McCall;

That Directive 2.1 be amended as follows:

“Clause (2) amended

Subclause (2) (c) (i) is amended:

- a) by striking out “associated” and substituting “additional”
- b) by adding “, (ii) and (iii)” after “(2)(b)(i)”.

Subclause (2) (c) (ii) is removed.

Subclause (2) (d) is amended:

- (a) by striking out “associated” and substituting “additional”
  - (b) by adding “, (ii) and (iii)” after “(2) (b) (i)”.
  - (c) by striking out “Additionally, the costs associated with subscribing to and using the internet are eligible expenses under the provision provided it is used for MLA business, “ and substituting “provided they relate to MLA business.”
- And Clause (11) is removed and internal references are re-numbered accordingly.

The question being out, it was agreed to.

Minute # 2132

**ITEM 14: Discussion and Decision Item: Proposed amendment to Directive 3.1, MLA Travel and Living Expenses**

Moved by Mr. Harrison, and seconded by Mr. Brkich;

That Directive 3.1 – MLA Travel and Living Expenses be amended by removing the following clauses:

(16) During periods when the Assembly is sitting, any Member living 350 kilometers away from Regina may travel by executive aircraft between Regina and his or her home in the constituency. The actual cost of the air trip shall be charged to the Members' travel expense provision. A Member's spouse may accompany the Member on any of these air trips in accordance with the Executive Air standby policy. In the event there is a charge for the travel by the spouse, the cost of the airfare for the spouse will be borne by the member.

(17) Notwithstanding clause (16), any Member is entitled to claim the cost charged by Executive Air for each air trip taken on the executive aircraft at any time during the fiscal year; and that Member's travel expense provision shall be reduced by the actual amount of that air trip. An air trip:

- a) must be on a flight authorized by a Member of the Executive Council who is travelling on executive government business;
- (b) may only be undertaken by a Member if the air trip was scheduled prior to the Member requesting the trip; and
- (c) may be used by a Member, who is a Member of Executive Council, if that air trip was a previously scheduled air trip, if the Member of the Executive Council mentioned in this clause did not authorize the air trip and is travelling on MLA business and not executive business.

The question being put, it was agreed to.

Minute # 2133

**ITEM 15: Discussion and Decision Item:** Proposed Amendment to Directive 4.1, Constituency Service Expenses – Removed by order (re: Minute 2129)

**ITEM 16: Discussion and Decision Item:** Proposed Amendment to Directive 13.1, MLA Travel

Moved by Mr. Harrison, and seconded by Mr. Merriman;

That Directive 13.1 be amended as follows:

Subclause 2(a) is removed and internal references are re- numbered accordingly.

The question being put, it was agreed to.

Minute #2134

**ITEM 17(a): Discussion and Decision Item:** Harassment Policy

Moved by Mr. Harrison, and seconded by Mr. Forbes;

That under the authority of Subsection 68 (2.1) of *The Legislative Assembly Act 2007*, Directive 31 – **Anti- Harassment Policy** be approved, and;

That the said directive shall come into force on the day *The Legislative Assembly of Saskatchewan* adopts standing orders for proceedings on board reports and subsidiary remedial action to deal a breach of the anti-harassment directive and policy.

The question being put, it was agreed to.

Minute # 2135

**ITEM 17(b): Discussion and Decision:** Proposal for review of policies and criterion for best practices:

Moved by Mr. Forbes, and seconded by Mr. Harrison;

That Board of Internal Economy authorize a review of existing anti-harassment policies to identify criterion for a best practices framework to protect Members of the Legislative Assembly; every person employed by a Member of the Legislative Assembly; and person employed by a contract to a Member of the Legislative Assembly; every person whose work is associated with a Member of the Legislative Assembly including but not limited to any person employed by the Legislative Assembly; and,

That expert assistance may be engaged by the Board of Internal Economy to identify the criterion to be included in a best practices framework report; and,

That the recommendations also identify means by which any recommended anti-harassment framework may be enforced; and further,

That a report with recommendations be presented to the Board as soon as practicable.

The question being put, it was agreed to.

Minute # 2136

The Meeting adjourned at 12:32

